

Agenda Reports & Other Papers

Presented to the
Meeting of the
County Council on
**Tuesday
27 March 2018**



HERTFORDSHIRE COUNTY COUNCIL

THE COUNTY COUNCIL

SUMMONS AND AGENDA

for the meeting to be held on Tuesday, 27 March 2018 at 10.00 a.m. in the Council Chamber, County Hall, Hertford.

GROUP MEETINGS

Conservative Group	9.00 am Tuesday, 27 March 2018 Council Chamber
Liberal Democrat Group	8.30 am Tuesday, 27 March 2018 Committee Room A
Labour Group	9.00 am Tuesday, 27 March 2018 Group Room

PRAYERS at 9.50 a.m.

Prayers led by The Venerable Janet Mackenzie, Archdeacon of Hertford

Members are reminded that all equalities implications and equalities impact assessments undertaken in relation to any matter on this agenda must be rigorously considered prior to any decision being reached on that matter.

Members are reminded that:

- (1) if they consider that they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting they must declare that interest and must not participate in or vote on that matter unless a dispensation has been granted by the Standards Committee;
- (2) if they consider that they have a Declarable Interest (as defined in paragraph 5.3 of the Code of Conduct for Members) in any matter to be considered at the meeting they must declare the existence and nature of that interest. If a member has a Declarable Interest they should consider whether they should participate in consideration and vote on the matter.

PART I ('PUBLIC') AGENDA

1. MINUTES

To confirm the minutes of the meeting of the Council held on 20 February 2018 (circulated separately).

2. CHAIRMAN'S ANNOUNCEMENTS

3. PUBLIC QUESTIONS - STANDING ORDER 8(10)

To deal with questions from any member of the public being resident in or a registered local government elector of Hertfordshire, to the Leader of the Council and Executive Members about the policies and /or strategic priorities of the Council or about any matter over which the Council has power or which directly affects the County.

4. PUBLIC PETITIONS - STANDING ORDER 15

The opportunity for any member of the public, being resident in or a registered local government elector of Hertfordshire to present a petition relating to a matter over which the County Council has control, containing 1,000 or more signatures of residents or business ratepayers of Hertfordshire.

Notification of intent to present a petition must have been given to the Chief Legal Officer at least 20 clear days before the meeting where an item relating to the subject matter of the petition does not appear in the agenda, or at least 5 clear days where the item is the subject of a report already on the agenda.

[Members of the public who are considering raising an issue of concern via a petition are advised to contact their local County Councillor
<http://www.hertsdirect.org/your-council/>

The Council's arrangements for the receipt of petitions are set out in [Annex 22 - Petitions Scheme](#) of the Constitution.]

If you have any queries about the petitions procedure for this meeting please contact Elaine Shell, Democratic Services Manager, by telephone on (01992) 555565 or by email to elaine.shell@hertfordshire.gov.uk

4A. A petition containing more than 1000 signatures will be presented in the following terms:-

“To REDUCE the speed to 20mph on Northchurch High Street and pedestrian crossings to be added.

Make Northchurch High Street, a safer and healthier environment for all.

We are a thriving and friendly community with approximately 2500 residents. We have three social centres, two churches, a primary school, a pub, local shops and a recreation ground.

Pedestrians and cyclists in Northchurch deserve the right to travel through and around the village without fear.

The current traffic volume and speed, narrow pavements, insufficient lighting, polluted environment and lack of pedestrian crossings all contribute towards residents' grave concerns.

We demand Herts County Council implements measures to reduce the speed of traffic to 20mph, and add pedestrian crossings. To alleviate the above dangers, and in order to encourage sustainable and healthy transport, such as walking and cycling through our village.”

The report of the Chief Executive and Director of Environment on the background to the subject of the petition is attached.

5. OFFICER REPORTS RELEVANT TO EXECUTIVE PORTFOLIOS

5A. PAY POLICY 2018/19

Portfolio: Resources, Property and the Economy

Report of the Director of Resources (attached)

5B. ADDITION TO CAPITAL AND ASSET STRATEGY 2018/19

Portfolio: Resources, Property and the Economy

Report of the Director of Resources (attached)

6. EXECUTIVE REPORT TO COUNTY COUNCIL

Report of the Executive (attached).

7. QUESTIONS TO EXECUTIVE MEMBERS

To deal with questions from Members of the Council to the Leader of the Council and Executive Members.

8. REPORT FROM THE HEALTH SCRUTINY COMMITTEE

Report of the Chairman of the Health Scrutiny Committee (attached)

9. CHANGES TO THE COUNCIL'S CONSTITUTION: DIRECTOR OF ENVIRONMENT AND INFRASTRUCTURE

Report of the Chief Legal Officer (attached)

10. CHANGES TO THE COUNCIL'S CONSTITUTION: ANNEX 6

Report of the Chief Legal Officer (attached)

11. PROGRAMME OF MEETINGS SEPTEMBER 2018 – JULY 2019

Report of the Chief Legal Officer (attached)

12. NOTICES OF MOTION – STANDING ORDER 9 (6)

12A. S K Jarvis to move (seconder: S B A F H Giles-Medhurst):-

“Council believes that closer working with Town, Parish and Community Councils has the potential to improve standards of highway maintenance in parished areas at little or no cost to the County Council but notes that the current Highways Together programme has had a relatively limited take up.

It believes that the scheme should be enhanced along the lines of the those successfully introduced elsewhere which allow Parish, Town and Community Councils to perform a much wider range of highway maintenance tasks after receiving appropriate training. Such an enhanced scheme should then be actively promoted to all Parish, Town and Community Councils.”

12B. S K Jarvis to move (seconder: S B A F H Giles-Medhurst):-

“This council requests the Highways cabinet panel to review the delivery of 2017/18 Highway Locality Budget projects compared with their planned dates.”

12C. N Bell to move (seconder: S J Taylor):-

“This Council resolves that the Leader of the Council urgently writes to the Chancellor of the Exchequer demanding that the proposed changes to Universal Credit going through Parliament that would see thousands of Hertfordshire’s children lose out on free school meals be reversed. As the well-respected Childrens society has shown in its research, there are 35,100 children in poverty in our County though only 8,500 currently qualify for ‘free school meals’. As the Children’s society have pointed out in their research, many thousands more vulnerable children and their families will be forced into even more unnecessary poverty, adding to increased pressure on our children’s services and at food banks across all our district Councils if this legislation is given the green light by the Government.”



**KATHRYN PETTITT
CHIEF LEGAL OFFICER**

Full copies of all reports may be found on the internet at

<http://cmis.hertfordshire.gov.uk/hertfordshire/CabinetandCommittees.aspx>

HERTFORDSHIRE COUNTY COUNCIL

MINUTES of the Meeting of the County Council held at County Hall, Hertford, on Tuesday, 20 February 2018

MEMBERS IN ATTENDANCE

D Andrews	E M Gordon	M D M Muir
D A Ashley	S Gordon	R G Parker
D J Barnard	J M Graham	A Plancey
S Bedford	F Guest	S Quilty
N Bell	J S Hale	N A Quinton
J Bennett Lovell	D Hart	I M Reay
P Bibby	K M Hastrick	A F Rowlands
J Billing	T C Heritage	R Sangster
S N Bloxham	F R G Hill	R H Smith
S J Boulton	C K Hogg	A Stevenson
A P Brewster	N A Hollinghurst	S J Taylor
M Bright	T W Hone	R A C Thake (Chairman)
E H Buckmaster	T Howard	A S B Walkington
F Button	T R Hutchings	M A Watkin
L A Chesterman	S K Jarvis	C J White
C Clapper	J R Jones	A D Williams
H K Crofton	J S Kaye	J D Williams
R C Deering	A K Khan	T J Williams
T L F Douris	J G L King	C B Woodward
D S Drury	P V Mason	C B Wyatt-Lowe
M A Eames-Petersen	G McAndrew	W J Wyatt-Lowe
S J Featherstone	M B J Mills-Bishop	J F Wyllie
B A Gibson	A J S Mitchell	P M Zukowskyj
S B A F H Giles-Medhurst		

Upon consideration of the agenda for the Meeting of the County Council held on 20 February 2018, as circulated, action was taken or decisions were reached as follows:-

1. MINUTES

- 1.1** The Minutes of the meeting of the Council held on 21 November 2017 were confirmed as a correct record and were signed by the Chairman.

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2. CHAIRMAN'S ANNOUNCEMENTS

(a) DEATH OF FORMER MEMBER OF THE COUNTY COUNCIL – MICHAEL JANES

The Chairman advised that Council had received the sad news that former County Councillor Michael Janes had passed away.

Michael Janes had served three terms as a County Councillor from 1993 to 2005, representing Cheshunt Central from 1993 – 2001, and Goffs Oak and Bury Green from 2001 – 2005. During his time as a County Councillor he sat on a number of committees including the Environment Committee, Social Services Committee, Policy Committee and the Executive Committee. He also represented the County Council on the Local Government Association's General Assembly.

An active community champion, as well as serving as a County Councillor, Michael Janes had also served for a number of years as a Broxbourne Borough Councillor, where he also served as Leader and was later appointed as an Honorary Alderman for the Borough.

M B J Mills-Bishop spoke in tribute.

Council stood in memory of Michael Janes.

(b) MORRIS BRIGHT – NEW YEAR'S HONOURS AWARDS

Council congratulated Morris Bright who had received an MBE [Member of the Most Excellent Order of the British Empire] from HM The Queen in the New Year's Honours List for services to local government. The award recognised his many years of outstanding service to local communities in Hertfordshire.

(c) GUARDIAN PUBLIC SECTOR AWARDS

The Chairman was pleased to announce that on the 28 November 2017 the extraordinary achievements of the Council's family safeguarding team were recognised by being crowned overall winner of the year's Guardian Public Service Awards, as well as winning the Care category. The awards were gained following the entry by the Family Safeguarding Teams, highlighting the work done following the award of the Innovations Grant in 2015. This had enabled the service to provide a whole system change to the way it worked with Hertfordshire's highest risk families to enable them to improve their

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lives, keep their children safe and to keep families together.

Council congratulated all involved.

3. PUBLIC QUESTIONS – STANDING ORDER 8(10)

3.1 There were no public questions.

4. PUBLIC PETITIONS – STANDING ORDER 15

4A. 4.1 The Chairman advised that notice of intent to present a petition containing more than 1000 signatures had been received. As the subject matter of the petition related to item 5A of the agenda, the petition would be presented immediately before consideration of that item of business. Presentation of the petition is recorded at paragraph 5.1 below.

5. OFFICER REPORTS RELEVANT TO EXECUTIVE PORTFOLIOS

Notes:

1. Members were reminded that Section 106 of the Local Government Finance Act 1992 provided that if a Member was in arrears of council tax for two months or more and they were present at a meeting where the Council's budget or the precept was being considered then they should declare this, and that any such Member must not vote on any matter relating to the setting of the Council's budget or the precept; the provisions of S106 of the Local Government Finance Act 1992 applied even if there was an arrangement to pay off the arrears.

No declarations in this regard were made at the meeting.

2. All Members who had a disclosable pecuniary interest arising from an allowance from the County Council, another local authority in Hertfordshire, or a body to whom they had been appointed by the County Council, had received a dispensation to allow them to participate in the debate and vote on the Integrated Plan.

All Members had been granted a dispensation to participate in debate and vote in any business of the County Council relating to setting the council tax or precept when they would otherwise be prevented from doing so in consequence of having a beneficial interest in land which was within the administrative area of

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Hertfordshire or a licence (alone or jointly) to occupy such land.

Specific dispensations granted to individual Members in respect of Disclosable Pecuniary Interests, together with those who declared Declarable Interests under the County Council's Code of Conduct for Members, in Item 5A are set out below:-

Disclosable Pecuniary Interests

D A Ashley - as he receives an allowance from the Lee Valley Regional Park Authority; the dispensation referred to in Note 2 above applies to this interest.

D J Barnard – as he is a County Council appointee on the Chiltern's Conservation Board which receives a grant from the Council; as an appointee he receives an allowance from the Board; the dispensation referred to in Note 2 above applies to this interest.

S Gordon - by virtue of her having a beneficial freehold interest in the premises of her former veterinary practice and contiguous land lying south of Tilekiln Farm, Standon Road, Little Hadham. She had been granted a dispensation by the Standards Committee to participate, debate and vote in business in which this Disclosable Pecuniary Interest is mentioned provided that the business to be considered did not directly affect her financial position; which she considered it did not.

M B J Mills–Bishop – by virtue of his wife being employed as a teacher in Hertfordshire. He had been granted a dispensation by the Standards Committee to participate, debate and vote in business in which this Disclosable Pecuniary Interest is mentioned provided that the business to be considered did not directly affect his financial position or that of his wife; which he considered it did not.

I M Reay – as he is a County Council appointee on the Chiltern's Conservation Board which receives a grant from the Council; as an appointee he receives an allowance from the Board; the dispensation referred to in Note 2 above applies to this interest.

M A Watkin – by virtue of his wife being employed as a part-time teacher in the music service in Hertfordshire. He had been granted a dispensation by the Standards Committee to participate, debate and vote in business in which this Disclosable Pecuniary Interest is mentioned provided that the business to be considered did not directly affect his financial position or that of his wife; which he considered it did not.

Declarable Interests

The following Members declared Declarable Interests under the County Council's Code of Conduct for Members:-

D A Ashley – as he is Chairman of Hitchin Educational Foundation, a charity which derives part of its income from leasing a property to the County Council; and he is a Board member of Groundwork which derives part of its income from the County Council.

E H Buckmaster – as he is a Board Member of the Hailey Centre in Bell Street, Sawbridgeworth, which receives funding from Hertfordshire County Council towards its operational costs.

T L F Douris – as he is a trustee of the Hertfordshire Community Foundation which contracts with the County Council for the delivery of training and also for the distribution of the Hertfordshire Community Funds scheme.

T C Heritage – as she is a member of the Oaklands Corporation (the Further Education College) which derives part of its income from funds received from the County Council.

F R G Hill – as she is the Chairman of the Royston and Buntingford Children's Centre Group which receives funding from the County Council and she is the Council's representative on the Old Barnes Day Centre which receives funding from the County Council.

5A. INTEGRATED PLAN 2018/19 – 2021/22 (incorporating Strategic Direction and Financial Consequences and the Treasury Management Strategy)

5.1 Norman Phillips presented a petition containing more than 1000 signatures in the following terms:-

"Increase to charges for social care

Reject the proposals to increase charges for social care for severely disabled people who are being supported to live in their own homes, either alone or with family, as we believe that such increases will impact negatively upon:

- the quality of their lives and consequently on their health and well-being,*
- the health and well-being of their family carers leading to potential carer breakdown,*

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- *the sustainability of their home placement resulting in higher costs across the health and social care system.*

We note the additional monies provided by Government and raised through the social care precept but we recognise the ongoing pressure on social care budgets and welcome the announcement that a Green Paper will be published this summer 2018. However, we consider that these proposals if enacted would cause hardship and stress to the most severely disabled people in our community and their families. We therefore call upon the County Council to reject them.”

5.2 C B Wyatt-Lowe received the petition.

5.3 The following motion was proposed by **J D Williams** and duly seconded:-

“That Council:-

- (a) approves the changes to the Integrated Plan [Parts A to D] as set out in the amended Table 2 below (this being a revised table for that included in section 4.7 of the report); noting that amendments to the budget may be required once any outstanding grants have been announced by the Government; and*

Table 2: Use of Additional Funding and Provisional Budgets, 2018/19 – 2021/22

	2018/19 £m	2019/20 £m	2020/21 £m	2021/22 £m
Adult Social Care <i>Additional ASC Support Grant will be used to help support local care markets, including funding the additional costs of paying Sleep In duties</i>	2.584			
Invest to Transform Fund (ITT) <i>A major bid for Adult Social Care transformation is being considered (£4.9m over four years, elsewhere on this agenda). If approved, and no new money is added to ITT, the balance on ITT will fall to £10.66m by end of 2021/22. This is before any other new bids. Given the extent of budget gaps still outstanding, the wide range of uncertainties and risks that affect our funding after 2019/20 and the extent of change still expected in the future (eg responses to Adult Social Care green paper; new local government funding model; ongoing technological and digital change; continued demographic increases etc) retaining sufficient funding to support ongoing transformation is essential.</i>	4.789			
Transition Fund <i>Creation of a new transition fund, ahead of the implementation of a new local government financing model, to be released between 2019/20 and 2021/22, to contribute to the closure of remaining savings gap in those years whilst continuing to minimise the requirement for front line service policy changes</i>	5.960			
Adult Social Care <i>Reduce budgeted income from revised charging policy</i>	0.310	0.310	0.310	0.310
Passenger Transport <i>Defer SaverCard price increase</i>	0.030	0.030		
Total	13.673	0.340	0.310	0.310

The two changes will be funded as follows:

- In 2018/19, by a reduction in the Transition reserve.
- For 2019/20 onwards, through the growth in council tax and business rates. As this had been factored into the IP, the savings gap will increase in those subsequent years.

(b) agrees that the Integrated Plan for 2018/19 - 2021/22 (as amended in (a) above) be adopted, and specifically that:

In respect of all Parts:

- (i) the Director of Resources, in consultation with the Leader of the Council (as responsible for the Resources, Property & the

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Economy portfolio), be authorised to make any necessary amendments to ensure the final plan is in line with decisions taken by the County Council before publication;

In respect of Parts A & B:

- (ii) a Revenue Budget of £844.793m and a Council Tax Requirement of £582.977m be agreed as per the updated Revenue Budget Statements included at Appendix 1 to 3 of the report;*
- (iii) a Band D Council Tax of £1,224.67 plus a Band D Social Care precept of £95.79 be agreed for the County Council in 2018/19, and that the amount of tax calculated for all bands be as follows:*

Band	Band 'D' Multiplier	2017/18 Council Tax	2018/19 Council Tax (2.99%+3.00%)		
		Total	General Expenditure	Adult Social Care Precept	Total
<i>A</i>	<i>6/9</i>	<i>£830.55</i>	<i>£816.46</i>	<i>£63.85</i>	<i>£880.31</i>
<i>B</i>	<i>7/9</i>	<i>£968.98</i>	<i>£952.51</i>	<i>£74.51</i>	<i>£1,027.02</i>
<i>C</i>	<i>8/9</i>	<i>£1,107.40</i>	<i>£1,088.60</i>	<i>£85.14</i>	<i>£1,173.74</i>
<i>D</i>	<i>1</i>	<i>£1,245.83</i>	<i>£1,224.67</i>	<i>£95.79</i>	<i>£1,320.46</i>
<i>E</i>	<i>11/9</i>	<i>£1,522.68</i>	<i>£1,496.83</i>	<i>£117.07</i>	<i>£1,613.90</i>
<i>F</i>	<i>13/9</i>	<i>£1,799.53</i>	<i>£1,768.96</i>	<i>£138.37</i>	<i>£1,907.33</i>
<i>G</i>	<i>15/9</i>	<i>£2,076.38</i>	<i>£2,041.13</i>	<i>£159.64</i>	<i>£2,200.77</i>
<i>H</i>	<i>18/9</i>	<i>£2,491.66</i>	<i>£2,449.34</i>	<i>£191.58</i>	<i>£2,640.92</i>

- (iv) the precept amount of £582,977,081.91 be required from the district and borough councils as follows:*

District	Precept Amount £
<i>Borough of Broxbourne</i>	<i>45,740,074.17</i>
<i>Dacorum Borough Council</i>	<i>74,927,654.06</i>
<i>East Hertfordshire District Council</i>	<i>78,703,113.29</i>
<i>Hertsmere Borough Council</i>	<i>53,736,978.00</i>
<i>North Hertfordshire District Council</i>	<i>64,859,014.51</i>
<i>St Albans District Council</i>	<i>81,388,004.61</i>
<i>Stevenage Borough Council</i>	<i>35,729,666.91</i>
<i>Three Rivers District Council</i>	<i>50,499,276.10</i>
<i>Watford Borough Council</i>	<i>42,774,849.19</i>
<i>Welwyn Hatfield Council</i>	<i>54,618,451.07</i>
TOTAL	582,977,081.91

- (v) *a capital programme totalling £819.883m for the period 2018/19 to 2021/22 be agreed and financed as set out in the Integrated Plan Part A tables 4a and 4b (p16);*
- (vi) *the Director of Resources, in consultation with the Leader of the Council (as responsible for the Resources, Property & the Economy portfolio), and the Executive Members for the relevant service, be authorised to vary the capital programme during the year to include additional schemes that are wholly funded by grants or third party contributions and to vary existing schemes to match any changes in funding from grants or third party contributions;*
- (vii) *the schools budget be agreed at the level of the Dedicated Schools Grant (DSG) plus use of carry forward DSG (this is currently estimated at £944m less deductions in respect of academies and post 16 high needs places), and that the Director of Resources in consultation with the Director of Children's Services, the relevant Executive Members and the*

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Schools Forum, be authorised to amend the schools budget to match any changes to the Dedicated Schools Grant and the planned approach to balancing the schools budget in future years of the Plan;

- (viii) the Director of Resources, in consultation with the Leader of the Council (as responsible for the Resources, Property & the Economy portfolio), and the relevant service Executive Member and Chief Officer, be authorised to determine the allocation of Adult Social Care Support Grant to budgets within Adult Care Services; and the use of any other non-ringfenced grants not yet allocated to services;*
- (ix) the Director of Resources in consultation with the Leader of the Council (as responsible for the Resources, Property & the Economy portfolio), the Executive Member for Environment, Planning and Transport, the Executive Member for Highways and the Director of Environment, be authorised to determine the allocation of budget from the £2m Infrastructure, Investment & Sustainable Transport Fund;*
- (x) that, consistent with the approval in the 2017/18 IP of the transfer of one off savings from the revised Minimum Revenue Provision policy into the Investment Reserve set aside to support the capital financing, borrowing and investment plans, the £6.4m that will be realised from this policy in 2018/19 be transferred to the Investment Reserve, as outlined in paragraph 4.18;*
- (xi) the Chief Executive, in consultation with the Leader of the Council, be authorised to issue the Council Tax Information in accordance with demand notice regulations;*
- (xii) that, in the light of the requirement for delivery of further savings in future years, Chief Officers be commissioned to work with Executive Members and their Cabinet Panels to develop options at the earliest possible opportunity for the delivery of substantial additional savings;*

In respect of Part C:

- (xiii) the Minimum Revenue Provision policy and capital expenditure prudential indicators be approved (IP Part C, Section 2); and*
- (xiv) the Treasury Management Strategy, including the Borrowing, Lending and Financial Derivative policies, the introduction of the*

new financial instruments and the treasury management prudential indicators be approved (IP Part C, Sections 4-8)."

5.4 The following amendment was proposed by **P M Zukowskyj** and duly seconded:-

"Amend the revenue budget as follows:

Additional expenditure:

<i>Modification Description</i>		<i>£000</i>
<i>RS1</i>	<i>Increase Member Highway Locality Budget to £120k per member for an initial year, including additions to enable: 1. A scheme for member discretionary reversal of Part-Night Lighting officers will be instructed to design 2. Providing additional support for maintenance of Highway trees, including pollarding where appropriate 3. Properly maintaining ditches and culverts to an acceptable standard as well as gulleys</i>	<i>2,340</i>
<i>RS2</i>	<i>Provide support for socially required bus routes and increase promotion of bus use across Hertfordshire</i>	<i>1,000</i>
<i>RS3</i>	<i>Raise pay for the lowest paid Social Care staff, especially those paid under £10 per hour, by up to £1000 per year, ensuring all are paid at least the Real Living Wage for Hertfordshire, to ensure continued staffing of the service through retention of experienced staff as well as assisting recruitment of new staff</i>	<i>5,000</i>
<i>RS4</i>	<i>One year funding to avoid the introduction of the "alternative delivery model" during 2018/19, whilst alternative income from the library service is identified</i>	<i>500</i>
<i>RS5</i>	<i>Extend the saver card for young people for an additional age year, including publicity for this</i>	<i>350</i>
<i>RS6</i>	<i>School Uniform Subsidy for low income/Free School Meal recipients</i>	<i>200</i>
<i>RS7</i>	<i>Reduce age limit on bus passes to, if possible, match TfL's commitment</i>	<i>750</i>
<i>Total</i>		<i>£10,140</i>

Funded from:

<i>Saving Description</i>		<i>£000</i>
<i>RI1</i>	<i>Redirect funding from the Invest To Transform fund/reserve</i>	<i>5,232</i>
<i>RI2</i>	<i>Redirect funding from 'Transition fund', (plus CI1 below) balance to be used towards funding subsequent revenue in future years for spend above</i>	<i>1,674</i>

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RI3	Reduction in corporate publications, publicity and staff including cutting 'Horizons', replacing with bought space in lower tier local council publications	500
RI4	Reduction in security costs for empty and unused buildings and facilities, alongside more effective use of HCC building stock	150
RI5	ASC Support Grant	2,584
Total		£10,140

Amend the capital budget as follows:

Additional expenditure:

Modification Description		£000
CS1	Investment in Integrated Transport Planning to assist delivery of modal shift	1,000
CS2	Increase Highways investment and repairs to provide appropriate infrastructure for continued economic development. Programme should include enhanced spending on footways, pedestrian facilities and improved cycle way maintenance, alongside highway repairs. Programme also includes one off policy development costs of increase of HLB to £120,000 per member and Part-Night Lighting changes (RS1).	1,000
Total		£2,000

Funded From:

Saving Description		£000
CI1	Redirect from 'Transition fund'	2,000
Total		£2,000

”

5.5 The following amendment was proposed by **S J Taylor** and duly seconded:-

“That Council agrees the following to mitigate some of the damaging effects of local government funding cuts on our most vulnerable and youngest Hertfordshire residents:-.

	2018/19	2019/20	2020/21	2021/22
	£K	£K	£K	£K
No Council tax for care leavers until they reach age 25	250	250	250	250

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<i>Discretionary use of Member Highways Locality Budget to support reintroduction of bus subsidies</i>				
<i>Cancel closure of Cuffley Camp and use capital to invest (£1.8m per cabinet report)</i>	200	200	200	200
<i>Reverse proposed cuts to Youth service and youth connexions</i>	829	1,658	1,658	1,658
<i>Reverse Adult social Care charging</i>	2,250	2,275	2,300	2,325
<i>Travel savings for young people - reverse savercard</i>	30	60	60	60
TOTAL COST	3,559	4,443	4,468	4,493
Funding Sources				
<i>do not top-up 'Invest to Transform' reserve</i>	5,232			
<i>Do not set up transition fund</i>	6,300			
<i>Reduce Comms Budget</i>	350	350	350	350
<i>create reserves pot to help balance future years</i>	-8,323	4,093	4,118	112
TOTAL FUNDING	3,559	4,443	4,468	462
Shortfall	0	0	0	4,031

“

5.6 The Chairman reminded Council that, in accordance with Standing Orders 13 (5) and 13 (6), recorded votes would be taken on all decisions relating to this item of business.

5.7 The amendment at 5.5 was then voted upon and LOST, the recorded vote being:-

Those in favour of the amendment (26)

S Bedford	E M Gordon	N A Quinton
N Bell	J S Hale	A F Rowlands
J Bennett-Lovell	K M Hastrick	S J Taylor
J Billing	C K Hogg	A S B Walkington
L A Chesterman	N A Hollinghurst	M A Watkin
D S Drury	S K Jarvis	C J White
M A Eames-Petersen	A K Khan	T J Williams
B A Gibson	J G L King	P M Zukowskyj
S B A F H Giles-Medhurst	R G Parker	

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Those against the amendment (44):-

D Andrews	S Gordon	M D M Muir
D A Ashley	J M Graham	A Plancey
D J Barnard	F Guest	S Quilty
P Bibby	D Hart	I M Reay
S N Bloxham	T C Heritage	R Sangster
S J Boulton	F R G Hill	R H Smith
A P Brewster	T W Hone	A Stevenson
M Bright	T Howard	R A C Thake
E H Buckmaster	T R Hutchings	A D Williams
F Button	J R Jones	J D Williams
C Clapper	J S Kaye	C B Woodward
H K Crofton	P V Mason	C B Wyatt-Lowe
R C Deering	G McAndrew	W J Wyatt-Lowe
T L F Douris	M B J Mills-Bishop	J F Wyllie
S J Featherstone	A J S Mitchell	

Those abstaining (0):-

- 5.8** The amendment at 5.4 was then voted upon and LOST, the recorded vote being:-

Those in favour of the amendment (26)

S Bedford	E M Gordon	N A Quinton
N Bell	J S Hale	A F Rowlands
J Bennett-Lovell	K M Hastrick	S J Taylor
J Billing	C K Hogg	A S B Walkington
L A Chesterman	N A Hollinghurst	M A Watkin
D S Drury	S K Jarvis	C J White
M A Eames-Petersen	A K Khan	T J Williams
B A Gibson	J G L King	P M Zukowskyj
S B A F H Giles-Medhurst	R G Parker	

Those against the amendment (44):-

D Andrews	S Gordon	M D M Muir
D A Ashley	J M Graham	A Plancey
D J Barnard	F Guest	S Quilty
P Bibby	D Hart	I M Reay
S N Bloxham	T C Heritage	R Sangster
S J Boulton	F R G Hill	R H Smith
A P Brewster	T W Hone	A Stevenson
M Bright	T Howard	R A C Thake

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E H Buckmaster	T R Hutchings	A D Williams
F Button	J R Jones	J D Williams
C Clapper	J S Kaye	C B Woodward
H K Crofton	P V Mason	C B Wyatt-Lowe
R C Deering	G McAndrew	W J Wyatt-Lowe
T L F Douris	M B J Mills-Bishop	J F Wyllie
S J Featherstone	A J S Mitchell	

Those abstaining (0):-

5.9 The substantive motion at 5.3 was then voted upon and CARRIED as follows, the recorded vote being:-

Those in favour of the substantive motion (44)

D Andrews	S Gordon	M D M Muir
D A Ashley	J M Graham	A Plancey
D J Barnard	F Guest	S Quilty
P Bibby	D Hart	I M Reay
S N Bloxham	T C Heritage	R Sangster
S J Boulton	F R G Hill	R H Smith
A P Brewster	T W Hone	A Stevenson
M Bright	T Howard	R A C Thake
E H Buckmaster	T R Hutchings	A D Williams
F Button	J R Jones	J D Williams
C Clapper	J S Kaye	C B Woodward
H K Crofton	P V Mason	C B Wyatt-Lowe
R C Deering	G McAndrew	W J Wyatt-Lowe
T L F Douris	M B J Mills-Bishop	J F Wyllie
S J Featherstone	A J S Mitchell	

Those against the substantive motion (26)

S Bedford	E M Gordon	N A Quinton
N Bell	J S Hale	A F Rowlands
J Bennett-Lovell	K M Hastrick	S J Taylor
J Billing	C K Hogg	A S B Walkington
L A Chesterman	N A Hollinghurst	M A Watkin
D S Drury	S K Jarvis	C J White
M A Eames-Petersen	A K Khan	T J Williams
B A Gibson	J G L King	P M Zukowskyj
S B A F H Giles-Medhurst	R G Parker	

Those abstaining (0):-

"That Council:-

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- (a) approves the changes to the Integrated Plan [Parts A to D] as set out in the amended Table 2 below (this being a revised table for that included in section 4.7 of the report); noting that amendments to the budget may be required once any outstanding grants have been announced by the Government; and

Table 2: Use of Additional Funding and Provisional Budgets, 2018/19 – 2021/22

	2018/19 £m	2019/20 £m	2020/21 £m	2021/22 £m
Adult Social Care <i>Additional ASC Support Grant will be used to help support local care markets, including funding the additional costs of paying Sleep In duties</i>	2.584			
Invest to Transform Fund (ITT) <i>A major bid for Adult Social Care transformation is being considered (£4.9m over four years, elsewhere on this agenda). If approved, and no new money is added to ITT, the balance on ITT will fall to £10.66m by end of 2021/22. This is before any other new bids. Given the extent of budget gaps still outstanding, the wide range of uncertainties and risks that affect our funding after 2019/20 and the extent of change still expected in the future (eg responses to Adult Social Care green paper; new local government funding model; ongoing technological and digital change; continued demographic increases etc) retaining sufficient funding to support ongoing transformation is essential.</i>	4.789			
Transition Fund <i>Creation of a new transition fund, ahead of the implementation of a new local government financing model, to be released between 2019/20 and 2021/22, to contribute to the closure of remaining savings gap in those years whilst continuing to minimise the requirement for front line service policy changes</i>	5.960			
Adult Social Care <i>Reduce budgeted income from revised charging policy</i>	0.310	0.310	0.310	0.310
Passenger Transport <i>Defer Savercard price increase</i>	0.030	0.030		
Total	13.673	0.340	0.310	0.310

The two changes will be funded as follows:

- In 2018/19, by a reduction in the Transition reserve.
- For 2019/20 onwards, through the growth in council tax and business rates. As this had been factored into the IP, the savings gap will increase in those subsequent years.

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- (b) *agrees that the Integrated Plan for 2018/19 - 2021/22 (as amended in (a) above) be adopted, and specifically that:*

In respect of all Parts:

- (i) *the Director of Resources, in consultation with the Leader of the Council (as responsible for the Resources, Property & the Economy portfolio), be authorised to make any necessary amendments to ensure the final plan is in line with decisions taken by the County Council before publication;*

In respect of Parts A & B:

- (ii) *a Revenue Budget of £844.793m and a Council Tax Requirement of £582.977m be agreed as per the updated Revenue Budget Statements included at Appendix 1 to 3 of the report.*
- (iii) *a Band D Council Tax of £1,224.67 plus a Band D Social Care precept of £95.79 be agreed for the County Council in 2018/19, and that the amount of tax calculated for all bands be as follows:*

Band	Band 'D' Multiplier	2017/18 Council Tax	2018/19 Council Tax (2.99%+3.00%)		
		Total	General Expenditure	Adult Social Care Precept	Total
<i>A</i>	<i>6/9</i>	<i>£830.55</i>	<i>£816.46</i>	<i>£63.85</i>	<i>£880.31</i>
<i>B</i>	<i>7/9</i>	<i>£968.98</i>	<i>£952.51</i>	<i>£74.51</i>	<i>£1,027.02</i>
<i>C</i>	<i>8/9</i>	<i>£1,107.40</i>	<i>£1,088.60</i>	<i>£85.14</i>	<i>£1,173.74</i>
<i>D</i>	<i>1</i>	<i>£1,245.83</i>	<i>£1,224.67</i>	<i>£95.79</i>	<i>£1,320.46</i>
<i>E</i>	<i>11/9</i>	<i>£1,522.68</i>	<i>£1,496.83</i>	<i>£117.07</i>	<i>£1,613.90</i>
<i>F</i>	<i>13/9</i>	<i>£1,799.53</i>	<i>£1,768.96</i>	<i>£138.37</i>	<i>£1,907.33</i>
<i>G</i>	<i>15/9</i>	<i>£2,076.38</i>	<i>£2,041.13</i>	<i>£159.64</i>	<i>£2,200.77</i>
<i>H</i>	<i>18/9</i>	<i>£2,491.66</i>	<i>£2,449.34</i>	<i>£191.58</i>	<i>£2,640.92</i>

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- (iv) *the precept amount of £582,977,081.91 be required from the district and borough councils as follows:*

<i>District</i>	<i>Precept Amount £</i>
<i>Borough of Broxbourne</i>	<i>45,740,074.17</i>
<i>Dacorum Borough Council</i>	<i>74,927,654.06</i>
<i>East Hertfordshire District Council</i>	<i>78,703,113.29</i>
<i>Hertsmere Borough Council</i>	<i>53,736,978.00</i>
<i>North Hertfordshire District Council</i>	<i>64,859,014.51</i>
<i>St Albans District Council</i>	<i>81,388,004.61</i>
<i>Stevenage Borough Council</i>	<i>35,729,666.91</i>
<i>Three Rivers District Council</i>	<i>50,499,276.10</i>
<i>Watford Borough Council</i>	<i>42,774,849.19</i>
<i>Welwyn Hatfield Council</i>	<i>54,618,451.07</i>
<i>TOTAL</i>	<i>582,977,081.91</i>

- (v) *a capital programme totalling £819.883m for the period 2018/19 to 2021/22 be agreed and financed as set out in the Integrated Plan Part A tables 4a and 4b (p16);*
- (vi) *the Director of Resources, in consultation with the Leader of the Council (as responsible for the Resources, Property & the Economy portfolio), and the Executive Members for the relevant service, be authorised to vary the capital programme during the year to include additional schemes that are wholly funded by grants or third party contributions and to vary existing schemes to match any changes in funding from grants or third party contributions;*
- (vii) *the schools budget be agreed at the level of the Dedicated Schools Grant (DSG) plus use of carry forward DSG (this is currently estimated at £944m less deductions in respect of academies and post 16 high needs places), and that the*

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Director of Resources in consultation with the Director of Children's Services, the relevant Executive Members and the Schools Forum, be authorised to amend the schools budget to match any changes to the Dedicated Schools Grant and the planned approach to balancing the schools budget in future years of the Plan;

- (viii) the Director of Resources, in consultation with the Leader of the Council (as responsible for the Resources, Property & the Economy portfolio), and the relevant service Executive Member and Chief Officer, be authorised to determine the allocation of Adult Social Care Support Grant to budgets within Adult Care Services; and the use of any other non-ringfenced grants not yet allocated to services;*
- (ix) the Director of Resources in consultation with the Leader of the Council (as responsible for the Resources, Property & the Economy portfolio), the Executive Member for Environment, Planning and Transport, the Executive Member for Highways and the Director of Environment, be authorised to determine the allocation of budget from the £2m Infrastructure, Investment & Sustainable Transport Fund;*
- (x) that, consistent with the approval in the 2017/18 IP of the transfer of one off savings from the revised Minimum Revenue Provision policy into the Investment Reserve set aside to support the capital financing, borrowing and investment plans, the £6.4m that will be realised from this policy in 2018/19 be transferred to the Investment Reserve, as outlined in paragraph 4.18;*
- (xi) the Chief Executive, in consultation with the Leader of the Council, be authorised to issue the Council Tax Information in accordance with demand notice regulations;*
- (xii) that, in the light of the requirement for delivery of further savings in future years, Chief Officers be commissioned to work with Executive Members and their Cabinet Panels to develop options at the earliest possible opportunity for the delivery of substantial additional savings;*

In respect of Part C:

- (xiii) the Minimum Revenue Provision policy and capital expenditure prudential indicators be approved (IP Part C, Section 2); and*

(xiv) *the Treasury Management Strategy, including the Borrowing, Lending and Financial Derivative policies, the introduction of the new financial instruments and the treasury management prudential indicators be approved (IP Part C, Sections 4-8)."*

5B. MEMBERS' ALLOWANCES 2018/19 – Report of the Independent Panel on Members' Allowances

5.10 The following motion proposed by **J D Williams** and duly seconded was CARRIED:-

- "1. *That the Council approves a Scheme for Members' Allowances for 2018/19 which adopts all the recommendations of the Independent Allowances Panel.*
2. *That the Chief Legal Officer be authorised to make a Scheme in accordance with 1. above to commence on 1 April 2018."*

6. QUESTIONS TO EXECUTIVE MEMBERS

6.1 During the period for questions to Executive Members under SO 8 (7)(c) the following Members asked questions (and, where indicated, supplementary questions) of the Executive Member or their Deputy as stated [the audio recording of this item of business can be found here [Questions to Executive Members](#) [Questions are listed by portfolio].

Executive Member	Questioner	Subject
Leader of the Council	N A Quinton	The Council's new property company and the provision (and standard of) future social and affordable housing ¹
	J Billing	The Council's engagement, including opposition Members, with Hertfordshire MPs ¹
	P V Mason	Council meeting with representatives of Veolia regarding the proposed energy recovery facility for Ratty's Lane, Hoddesdon ¹
Community Safety and Waste Management	B A Gibson	Role of Police and Crime Panel in holding the Police and Crime Commissioner to account, and

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		the proposed change in governance of the Hertfordshire Fire and Rescue Service ¹
	M A Eames-Petersen	Increase in residual and reduction in recycling waste collection rates in Welwyn Hatfield Borough Council and the role of Herts Waste Partnership in encouraging recycling ¹
	S N Bloxham	Update on the (Secretary of State's) decision regarding the future governance of the Hertfordshire Fire and Rescue Service
Education, Libraries and Localism	M A Watkin	Review of the Council's library service and the likelihood of any future library closures in the County
	J Billing	Review of the Council's library service and whether a statement can be released to the press to help allay public fears and concerns ¹
	E H Buckmaster	Ability of Academies to use their pupil premium to assist in the provision of school uniform for disadvantaged pupils
Environment, Planning and Transport	S K Jarvis	The Council's plans for securing long term provision of public transport in major new developments across the County ¹
	A K Khan	The number of car journeys taken in the County over the last five years and the Council's Local Transport Plan ^{1 2}
Highways	S B A F H Giles-Medhurst	Review of LED lighting in secondary roads to enable local flexibility based on central management system technology, pilot studies and timing of roll out ¹
	J K L King	Dimming of LED street lighting and whether local adjustments can be made in her division ¹
	D Andrews	Effect of winter weather on the highways service and the condition of Hertfordshire

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		highways ¹
Public Health, Prevention and Performance <i>[Responses provided by Deputy Executive Member in absence of the Executive Member]</i>	C J White	Progress made in the genuine prevention of avoidable conditions such as obesity, diabetes and strokes, and action taken to encourage GP Practices to provide advice to patients on lifestyle choices and appropriate ages to have tests ^{1 2}
	L A Chesterman	Adult Care and Health service targets and performance relating to direct payments ¹
Resources, Property and the Economy	P M Zukowskyj	Property Development Company – plans for the management of the monies generated from the Council's property development initiatives ¹
	S J Taylor	Property Development Company - work between the County Council and district and borough councils to ensure the maximum benefit for local infrastructure is achieved from property developments ¹
	S J Featherstone	St Albans City and District Council's consultation on a revised Local Draft Plan which includes the delivery of 15,000 new homes and potential use of the Council's land at the former Radlett Aerodrome for residential and mixed use purposes
Adult Care and Health	T J Williams	15 year plan for Adult Care Strategy – future funding and adequacy of adult care service provision ¹
	L A Chesterman (on behalf of E M Gordon)	Short term measures put in place by the Council and health partners to address the lack of capacity in the nursing care sector
Children's Services**		

* Questions answered by the Deputy Executive Member

Notes: 1 - denotes that a supplementary question was also asked

2 – denotes that a written reply will be given

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** No questions were asked of the Executive Member as the time allocated for Questions to Executive Members had elapsed.

6.2 Written questions to Executive Members – Standing Order 8(9)

- 6.2.1 Written questions to Executive Members and responses are set out in the attached Annex.

7. REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE

- 7.1 The following motion proposed by **D Andrews** and duly seconded was CARRIED:-

“That the report of the Overview and Scrutiny Committee be received.”

8. REPORT OF THE HEALTH SCRUTINY COMMITTEE

- 8.1 The following motion proposed by **S Quilty** and duly seconded was CARRIED:-

“That the report of the Health Scrutiny Committee be received.”

9. CONSTITUTION: UPDATE

- 9.1 The following motion proposed by **J D Williams** and duly seconded was CARRIED:-

“That Council notes the changes made to the Council’s Constitution by the Chief Legal Officer as set out in the report.”

10. NOTICES OF MOTION – STANDING ORDER 9(6)

- 10.1 The Chairman advised Council that, in accordance with Standing Orders 9(8) and 9(9), he would allow the motion at 10.3 to be debated at the Council meeting and that normal rules of debate would apply.

- 10.2 **S J Taylor** declared a declarable interest in this item of business as she is a member of the Board of the Hertfordshire LEP which had already expressed a view on the subject matter of the motion. She left the meeting room and did not participate in the debate or vote.

- 10.3** The following motion was proposed by **J D Williams** and duly seconded:-

“This Council is dismayed at the decision of the Mayor of London to withdraw support for the project being led by Transport for London (TfL) to extend the Metropolitan Line to Watford Junction (MLX) on the basis that it cannot accept future cost risk.

In partnership with the Hertfordshire Local Enterprise Partnership, Watford Borough Council and local MP Richard Harrington, the Council secured a commitment from the Ministry of Housing, Communities and Local Government (MHCLG) for infrastructure funding of £73.4m to meet the project’s revised budget. The local partners, Department for Transport and MHCLG consider that TfL should have sufficient confidence to stand behind their plan and revised budget to now deliver the project including any future cost risk.

The Mayor of London’s decision comes during the public consultation for the draft London Plan and undermines the policy commitments towards wider collaboration across the Wider South East and a strategic, sustainable approach to transport.

The project is crucial to supporting modal shift to sustainable public transport, the regeneration of Watford and the delivery of 6777 planned new homes by 2031. This Council reaffirms its commitment to the project, urges the Mayor of London to consider how the project contributes to the London Plan and asks the Leader of the Council and Officers to continue to work with the Council’s partners and Government and to secure delivery of the MLX.”

- 10.4** The following amendment was proposed by **A K Khan** and duly seconded:-

“Amend the motion as follows:-

Para 1 Line one

Delete ‘...decision of the Mayor of London to withdraw support for the project being led by Transport for London (TfL) to extend the Metropolitan Line to Watford Junction (MLX) on the basis that it cannot accept future cost risk’ and insert, ‘in negotiations between the Mayor of London and the Secretary of State for Transport regarding the project being led by Transport for London (TfL) to extend the Metropolitan Line to Watford Junction (MLX) on the basis there is no agreement on the carrying of future cost risk’.

Para 2 add new sentences at the end 'We acknowledge that The Mayor of London is not confident about the risk involved around this project but we urge more discussion to take place. The Mayor of London and TFL continue to protect the original £49 million in the TFL capital budget and have indicated that they would carry risk but only under agreed conditions. This Council believes that the differences between the sides are not insurmountable.'

Para 3 Delete whole paragraph.

Para 4 Line 4 after 'London Plan' insert, ' ; urges the Secretary of State for Transport and the MHCLG to continue negotiations on outstanding issues;'

The amended motion to read:-

"This Council is dismayed at the breakdown in negotiations between the Mayor of London and the Secretary of State for Transport regarding the project being led by Transport for London (TfL) to extend the Metropolitan Line to Watford Junction (MLX) on the basis that there is no agreement on the carrying of future cost risk.

In partnership with the Hertfordshire Local Enterprise Partnership, Watford Borough Council and local MP Richard Harrington, the Council secured a commitment from the Ministry of Housing, Communities and Local Government (MHCLG) for infrastructure funding of £73.4m to meet the project's revised budget. The local partners, Department for Transport and MHCLG consider that TfL should have sufficient confidence to stand behind their plan and revised budget to now deliver the project including any future cost risk. We acknowledge that The Mayor of London is not confident about the risk involved around this project but we urge more discussion to take place. The Mayor of London and TFL continue to protect the original £49 million in the TFL capital budget and have indicated that they would carry risk but only under agreed conditions. This Council believes that the differences between the sides are not insurmountable.

The project is crucial to supporting modal shift to sustainable public transport, the regeneration of Watford and the delivery of 6777 planned new homes by 2031. This Council reaffirms its commitment to the project, urges the Mayor of London to consider how the project contributes to the London Plan; urges the Secretary of State for Transport and the MHCLG to continue negotiations on outstanding issues; asks the Leader of the Council and Officers to continue to work with the Council's partners and Government and to secure delivery of the MLX." "

10.5 The amendment at 10.4 was then voted upon and LOST.

10.6 In accordance with Standing Order 13 (4) a recorded vote was requested.

10.7 The substantive motion at 10.3 was then voted upon and CARRIED as follows, the recorded votes being:-

Those in favour of the substantive motion (59)

D Andrews	F Guest	A Plancey
D A Ashley	J S Hale	S Quilty
D J Barnard	D Hart	I M Reay
S Bedford	K M Hastrick	A F Rowlands
P Bibby	T C Heritage	R Sangster
S N Bloxham	F R G Hill	R H Smith
S J Boulton	C K Hogg	A Stevenson
A P Brewster	N A Hollinghurst	R A C Thake
E H Buckmaster	T W Hone	A S B Walkington
F Button	T Howard	M A Watkin
C Clapper	T R Hutchings	C J White
H K Crofton	S K Jarvis	A D Williams
R C Deering	J R Jones	J D Williams
T L F Douris	J S Kaye	T J Williams
D S Drury	P V Mason	C B Woodward
S J Featherstone	G McAndrew	C B Wyatt-Lowe
B A Gibson	M B J Mills-Bishop	W J Wyatt-Lowe
S B A F H Giles-Medhurst	A J S Mitchell	J F Wyllie
S Gordon	M D M Muir	P M Zukowskyj
J M Graham	R G Parker	

Those against the substantive motion (0)

Those abstaining (7)

N Bell	L A Chesterman	J G L King
J Bennett-Lovell	M A Eames-Petersen	
J Billing	A K Khan	

“This Council is dismayed at the decision of the Mayor of London to withdraw support for the project being led by Transport for London (TfL) to extend the Metropolitan Line to Watford Junction (MLX) on the basis that it cannot accept future cost risk.

In partnership with the Hertfordshire Local Enterprise Partnership, Watford Borough Council and local MP Richard Harrington, the Council secured a commitment from the Ministry of Housing, Communities and Local Government (MHCLG) for infrastructure funding of £73.4m to meet the project’s revised budget. The local partners, Department for Transport and MHCLG consider that TfL should have sufficient confidence to stand behind their plan and revised budget to now deliver the project including any future cost risk.

The Mayor of London’s decision comes during the public consultation for the draft London Plan and undermines the policy commitments towards wider collaboration across the Wider South East and a strategic, sustainable approach to transport.

The project is crucial to supporting modal shift to sustainable public transport, the regeneration of Watford and the delivery of 6777 planned new homes by 2031. This Council reaffirms its commitment to the project, urges the Mayor of London to consider how the project contributes to the London Plan and asks the Leader of the Council and Officers to continue to work with the Council’s partners and Government and to secure delivery of the MLX.”

**KATHRYN PETTITT
CHIEF LEGAL OFFICER**

CHAIRMAN_____

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WRITTEN QUESTIONS TO EXECUTIVE MEMBERS – STANDING ORDER 8

1. Written question from S B A F H Giles-Medhurst to D A Ashley, Executive Member for Environment, Planning and Transport

“Would the Executive Member agree that (a) Local Member(s) should be consulted in advance if bus routes, supported by the county council and/or timetables, are being changed at the request of a another Member, affect their division?”

D A Ashley has replied:

“Yes.”

2. Written question from S B A F H Giles-Medhurst to D A Ashley, Executive Member for Environment, Planning and Transport

“Will the Executive Member please detail what discussions that either he or officers have had with local planning authorities to ensure a joined up approach is made in respect of new developments to minimise the cost of repairs to the highways infrastructure from developments(i.e. damage) and to ensure that conditions or information requested by the Development Management team, such as the need to remove surplus dropped crossings and reinstate the footways, are carried out by and at the developers cost?”

D A Ashley has replied:

“These mutual frustrations are a common topic of conversation between officers and members at County and District level. In particular, it has been discussed at the inter-authority Heads of Planning Group. It was also raised at the November Highways Panel as a key subject for discussion at the forthcoming joint Hertfordshire County Council and Local Planning Authorities Development Management workshop, which is specifically aimed at joining up our services better, particularly at the planning stage.”

3. Written question from S B A F H Giles-Medhurst to R Sangster, Executive Member for Highways

“Can the Executive Member please detail what action is now being taken against those that illegally drive across footways and driveways in absence of approval for dropped crossovers?”

R Sangster has replied:

“Our approach is to work with residents and businesses to secure compliance through education, co-operation and persuasion. Responding to reports received on a reactive basis the Licensing and Enforcement team are achieving around a 55% compliance rate where people have applied formally for a vehicle crossover, having previously driven across the footway to access their property without one. The service is working to increase this compliance rate across the County by intensifying their informal approaches. However, it is recognised that there will always be a minority that do not comply and so the serving of S184 notices (Highways Act 1980) is being considered whereby the authority can construct a crossover and recharge the costs of so doing. This is not a quick process as residents could appeal. In taking this approach forward the authority needs to balance the property owners common law right of access from the highway with the risk presented at any given location and the resources available to enforce.

The Licensing and Enforcement team are currently pursuing the reinstatement of 3 crossovers constructed without lawful authority and are seeking to recover costs from the property owners.”

4. Written question from S B A F H Giles-Medhurst to R Sangster, Executive Member for Highways

“When will the first test case of enforcement against illegal driving across footways and verges take place and why has this question now dragged on for over two years since being raised at Highways Panel?”

R Sangster has replied:

“Following recent legal advice, there wasn’t any progress made on the first test case of enforcement against illegal driving across footways and verges.

The Police, not the County Council, have the powers to issue fixed penalty notices or take prosecutions with regard to people driving along footways, verges or footpaths. The difficulty in enforcing is a Police Officer needs to witness the offence at the time.

The County Council can consider prosecuting if the highway is damaged from people driving on the footway or verge. Once again the difficulty is obtaining the evidence to prove beyond a reasonable doubt that a particular person / vehicle caused the damage.

The County Council can serve a S184 notice to construct a vehicle crossover in default and recharge costs as set out in response to question 3 above.”

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5. Written question from S B A F H Giles-Medhurst to R Sangster, Executive Member for Highways

“How many new street trees have been planted in the last two financial years and, if available, this year to date by this Council outside of Locality or Highways Locality Budgets?”

R Sangster has replied:

“Numbers of trees planted as follows:

15/16 130
16/17 453
17/18 380”

6. Written question from S B A F H Giles-Medhurst to R Sangster, Executive Member for Highways

“Can the Executive Member inform Council how many insurance claims relating to highways and footways defects have been paid in each of the last three financial years and the year to date, and the total amount in each year, and the year to date?”

R Sangster has replied:

“A Summary of Highway Related Public Liability claims between 1 April 2014 to 12 Feb 2018 is set out in the table below:-

**Official Indemnity claims and Tree claims
are not included
Report generated
13 Feb 2018**

Financial year	Personal Injury				Property Damage			
	Claim Count	Paid Total	Outstanding Reserve Total	Incurred Total	Claim Count	Paid Total	Outstanding Reserve Total	Incurred Total
2014/15	422	£709,353	£868,336	£1,577,689	1,011	£79,202	£0	£79,202
2015/16	318	£440,073	£1,317,788	£1,757,861	1,354	£115,533	£472,714	£588,248
2016/17	313	£201,737	£886,177	£1,087,914	1,388	£93,558	£11,668	£105,225
2017/18 up to 12/02/2017	202	£17,771	£1,125,016	£1,142,787	884	£22,578	£54,805	£77,383
Grand Total	1,255	£1,368,933	£4,197,318	£5,566,251	4,637	£310,871	£539,187	£850,058

**CHAIRMAN'S
INITIALS**

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HERTFORDSHIRE COUNTY COUNCIL

COUNTY COUNCIL

TUESDAY 27 MARCH 2018 AT 10am

Agenda Item No.

4A

**RESPONSE TO PETITION TO REDUCE THE SPEED TO 20MPH on
NORTHCHURCH HIGH STREET AND PEDESTRIAN CROSSINGS TO BE
ADDED**

Report of the Chief Executive and Director of Environment

Author:- Andrew Freeman, Strategy & Programme Manager,
South West Herts (Tel: 01992 658178)

Executive Member/s:- Ralph Sangster, Highways

Local Member:- Terry Douris, Bridgewater

1. Purpose of report

- 1.1 *To advise County Council of the receipt of a petition concerning Northchurch High Street, requesting a 20mph speed limit and pedestrian crossings, and to set out for Members the background and other relevant information of which officers are aware relating to the subject matter of the petition*

2. Summary

- 2.1 Notice of intention to present a petition concerning this matter containing 1,000 or more signatures has been received pursuant to the County Council's Petition Scheme. The petition states:-

"To REDUCE the speed to 20mph on Northchurch High Street and pedestrian crossings to be added.

Make Northchurch High Street, a safer and healthier environment for all.

We are a thriving and friendly community with approximately 2500 residents. We have three social centres, two churches, a primary school, a pub, local shops and a recreation ground.

Pedestrians and cyclists in Northchurch deserve the right to travel through and around the village without fear.

The current traffic volume and speed, narrow pavements, insufficient lighting, polluted environment and lack of pedestrian crossings all contribute towards residents' grave concerns.

We demand Herts County Council implements measures to reduce the speed of traffic to 20mph, and add pedestrian crossings. To alleviate the above dangers, and in order to encourage sustainable and healthy transport, such as walking and cycling through our village.”

- 2.2 The petition has 2160 signatures.

3. Procedure

- 3.1 The petition which is the subject of this report has been received in accordance with the Council's Petition Scheme (Annex 22 to the Constitution).
- 3.2 The deadline for receipt of motions from Members in respect of this Report under Standing Order 9 (3) is noon on Thursday, 22 March 2018.
- 3.3 Paragraph 54 of the Petition Scheme provides that the Petition Organiser will be given three minutes maximum to present the petition and will not otherwise be allowed to speak at the meeting. There is then a short debate by Council.
- 3.4 Paragraph 57 of the Petition Scheme states:

The Council will decide how to respond to the petition at the meeting. It may decide to take the action the petition requests or not to take the action requested for reasons put forward in the debate. Where the issue is one on which the Council Executive is required to make the final decision, the Council will decide whether to make recommendations to inform that decision. If the Council does not decide to deal with the petition in some other way, it will (at the discretion of the Chairman) be referred to the Overview and Scrutiny Committee, the appropriate Cabinet Panel or to officers for consideration and report to the Local Member and Group Spokesmen.

- 3.5 The subject matter of the petition relates to an Executive function and as such Council cannot make a decision on it but may make a recommendation to the Executive if it so wishes.

3. Background and other relevant information

- 3.1 Following receipt of the petition officers analysed speed and accident data together with information from previous area studies and transport related programmes. This informed the discussion which took place on 22 February 2018 with two petitioners who met with the Executive Member, the local member and the neighbouring member for Berkhamsted and the Deputy Director of Environment.

- 3.2 The meeting discussed the Council's Speed Management Strategy (SMS) position on 20mph zones and limits on A roads and the existing accident and speed and volume data available.
- 3.3 The petitioners requested further information regarding the Council's policy for 20mph limits and zones on A roads elsewhere in the County together with further information on speed, volume and accident data.
- 3.4 The meeting concluded that officers would be asked to arrange a site visit with the two petitioners and the local member to better understand the specific areas of concern on vehicle speeds and pedestrian crossing requirements. Areas to discuss would include the Drivesafe initiative and opportunities for signage or road markings.

This visit was subsequently arranged for 9 March 2018.

- 3.5 The A4251 is a primary distributor road which also serves as a bus route. There is a 30mph speed limit in place.
- 3.6 The SMS specifies that *"20mph limits and zones will not generally be considered on the A & B road network"*.
- 3.7 The High Street in Northchurch is a highly constrained environment with a continuous footway on the north side only. There is no footway between Northchurch Baptist Church and Stoney Close.
- 3.8 Mean speeds northwest bound, on a 24 hour basis, vary between 22mph - 29.6mph and southeast bound, 22mph - 25mph.
- 3.9 Accident data from Billet Lane to Pea Lane in the five years measured from August 2012 to July 2017 shows a total of 9 accidents, 4 resulting in serious injury and 5 resulting in slight injury. In the three year period from August 2014 to July 2017 there were 3 accidents, 1 serious 2 slight.
- 3.10 The 2013 Tring Northchurch & Berkhamsted Urban Transport Plan (UTP) investigated a number of options to deliver highway improvements in Northchurch High Street. One was to provide a zebra crossing or buildout near Bell Lane. This was not technically feasible due to the highway constraints. The other investigations covered speed reducing features such as vertical measures which the SMS precludes on A&B roads and additional central traffic islands which are not viable due to insufficient carriageway width.
- 3.11 The existing controlled crossing near the junction of New Road and the A4251 High Street is well used by the school community and public.

4. Financial Implications

- 4.1 There are no financial implications at this stage.

5. Equalities Implications

- 5.1 When considering proposals placed before Members it is important that they are fully aware of, and have themselves rigorously considered the equalities implications of the decision that they are taking.
- 5.2 Rigorous consideration will ensure that proper appreciation of any potential impact of that decision on the County Council's statutory obligations under the Public Sector Equality Duty. As a minimum this requires decision makers to read and carefully consider the content of any Equalities Impact Assessment (EqIA) produced by officers.
- 5.3 The Equality Act 2010 requires the Council when exercising its functions to have due regard to the need to (a) eliminate discrimination, harassment, victimisation and other conduct prohibited under the Act; (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it and (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. The protected characteristics under the Equality Act 2010 are age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion and belief, sex and sexual orientation.
- 5.4 No EqIA has been undertaken in relation to this petition.

Background Information

[Speed Management Strategy](#)

HERTFORDSHIRE COUNTY COUNCIL
COUNTY COUNCIL
TUESDAY, 27 MARCH 2018 AT 10.00AM

PAY POLICY 2018/19

Report of the Director of Resources

Author: Emily Austin, Senior HR Manager, Strategy, Policy & Reward
(Tel: 01707 292751)

Executive Member:- David Williams, Leader of the Council as responsible for
Resources, Property and the Economy

1. Purpose of report

- 1.1 To invite Council to adopt the proposed Pay Policy for 2018/19.

2. Summary

- 2.1 The Localism Act 2011 (the '2011 Act') requires local authorities to publish a pay policy annually. The purpose of a pay policy is to assist with the drive for greater transparency and accountability in relation to pay. The policy must at a minimum cover the level and elements of remuneration of Chief Officers (as defined by the 2011 Act), but local authorities have the discretion to broaden the policy to cover other terms and conditions and employee groups.
- 2.2 This report sets out the proposed pay policy for the Council for 2018/19 and the pay ratio to be published; it also references the data to be released in April 2018 as part of the Council's annual publication of senior manager data, signposted from the pay policy.

3. Recommendation

- 3.1 That the County Council adopts the Pay Policy for 2018/19 as set out in Appendix 1 to the report.

4. Background

- 4.1 The Localism Act 2011 requires all local authorities to prepare and publish an annual pay policy statement to articulate the Council's policies on the remuneration of both its highest and lowest paid employees for the following financial year.
- 4.2 Publication of the pay policy is to assist with the drive for greater transparency and accountability of senior managers' pay, providing information to the public about how the Council sets and manages pay for senior managers and also for its lowest paid employees. This is also in line with the Ministry of Housing,
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5. Scope of the Pay Policy

- 5.1 The Localism Act 2011 requires the pay policy to include information relating to the Head of Paid Service, the Monitoring Officer, Chief Officers (statutory and non-statutory) and Deputy Chief Officers, as defined in the Local Government and Housing Act 1989 and including Public Health. Schools employees are excluded from the scope of the pay policy as each school is already required to publish its own pay policy.

6. Recommendations for content of the Pay Policy for 2018/19

- 6.1 The County Council is asked to approve the pay policy as set out in Appendix 1 to the report. The pay policy for 2018/19 remains largely the same in format as previous policies. The two areas that have been changed for 2018 are the removal of the paragraph regarding the Extended Lease Car scheme which has ended (was section 7.2.3 of the pay policy) and the addition of clarification on the election fees and the Returning Officer in section 7.8 (of the pay policy). All relevant figures and dates have been updated where possible – or will be once new data is known.

- 6.2 Within the parameters of the guidance around the 2011 Act the following definitions will be used within the Council's pay policy for 2018/19;

- The definition of the Council's lowest paid worker is the lowest national spinal column point (SCP) 6. This is the lowest pay point the Council can appoint to and, therefore, is the Council's lowest pay point. As at April 2017 this is a full time value of £14,659.

Note 1: The NJC pay settlement for Local Government Workers at the time of writing this report has not been agreed for 1 April 2018. When this is agreed this figure will be updated.

Note 2: This is with the exception of Health and Social care Trainees (previously known as 'Care Cadets') who are paid £110 per week (this is above the National Minimum wage for Apprenticeships).

- 6.3 The definition of the ratio from 1 April 2018 is in line with the Ministry of Housing, Communities and Local Government's Local Government Transparency Code 2015 as follows:-

- The ratio between the total remuneration of the Council's highest paid employee (Chief Executive and Director of Environment) on 1 April 2018 and the median earnings figure for the whole of the Council's workforce (exc. schools). The earnings are calculated on remuneration, including additional payments such as bonuses. This ratio will be calculated based on data in April 2018 and the final figure published thereafter.
- The current published ratio (from April 2017) between the 2016/2017 total remuneration of the Council's highest paid employee (Chief Executive and Director of Environment) and the median earnings figure

for the whole of the Council's workforce (exc. schools) was **1:6.8**. It is anticipated this will not vary significantly in April 2018.

7. Open Data Release for 2018/19

- 7.1 The following information will also be published on the Council's website in compliance with The Accounts and Audit Regulations 2015 and The Local Government Transparency Code 2015:
- The number of employees whose remuneration is at least £50,000 in brackets of £5,000 (as set out in the Statement of Accounts).
 - Details of the remuneration and job titles of certain senior employees whose salary is £50,000 or more; employees whose salaries are £150,000 or more are also identified by name (as set out in the Statement of Accounts).
 - A list of responsibilities and bonus payments of certain senior employees whose salary is £50,000 or more, identifying by name the Chief Executive and Director of Environment, his direct reports, Chief Officers (Directors), Deputy Chief Officers (Deputy / Assistant Directors) and the Monitoring Officer (as set out in the Statement of Accounts).
 - Organisation charts; These charts include all staff (irrespective of employment terms) whose annual salary is £50,000 or more and include information on;
 - Grade, job title and local authority department
 - Whether permanent or temporary
 - Contact details (a generic email address)
 - Salary in £5,000 brackets,
 - Salary ceiling (the maximum salary for the grade).
- 7.2 These also identify by name the Chief Executive, his direct reports, Chief Officers (Directors), Deputy Chief Officers (Deputy / Assistant Directors) and the Monitoring Officer (as set out in the Statement of Accounts).

8. Approval of the Pay Policy

- 8.1 The pay policy must be approved by Full Council by 31 March each year. After approval or revision the pay policy must be published on Hertfordshire.gov.uk in an easily accessible manner and linked to the Open Data release.
- 8.2 Once published the Council must comply with the pay policy for the relevant financial year, and will be constrained by it when making any decisions relating to roles within scope of the policy.

9. Financial Implications

- 9.1 There are no financial implications arising from the publication of the pay policy or the data release.

10. Equalities Implications

- 10.1 When considering proposals placed before Members it is important that they are fully aware of, and have themselves rigorously considered the equalities implications of the decision that they are taking.
- 10.2 Rigorous consideration will ensure that proper appreciation of any potential impact of that decision on the County Council's statutory obligations under the Public Sector Equality Duty. As a minimum this requires decision makers to read and carefully consider the content of any Equalities Impact Assessment (EqIA) produced by officers.
- 10.3 The Equality Act 2010 requires the Council when exercising its functions to have due regard to the need to (a) eliminate discrimination, harassment, victimisation and other conduct prohibited under the Act; (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it and (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. The protected characteristics under the Equality Act 2010 are age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion and belief, sex and sexual orientation.
- 10.4 An Equality Impact Assessment (EqIA) has not been undertaken on this matter as there are no equality implications associated with the publication of the pay policy or the data release.

Background Information

Employment Committee, 5 February 2018, report and minutes

<http://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/677/Committee/9/Default.aspx>

Hertfordshire County Council Pay Policy 2018/19

1. Introduction

- 1.1 This Pay Policy 2018/19 sets out the Council's position in relation to pay for its senior managers and lowest paid employees in compliance with the Localism Act 2011. The Council defines its senior managers as those paid over £52,000 p.a. who are employed on locally managed terms and conditions of employment on the Council's local grades - PMC / PMB / PMA / Chief Officers and the Chief Executive and includes those in 2.1 and 2.2
- 1.2 The Policy outlines the Council's approach to how it manages pay for its senior managers and also sets out the Council's definition of its lowest paid employees.

2. Scope of Pay Policy

- 2.1 The Pay Policy covers the following roles at Hertfordshire County Council:
- Chief Executive (Head of Paid Service);
 - Directors (Chief Officer statutory and non statutory);
 - Deputy and Assistant Director roles (this includes the roles of Deputy Chief Officer and Monitoring Officer and NHS Consultants);
 - Heads of Service (where they report to a Director);
 - Chief Fire Officer;
 - Deputy Chief Fire Officer;
 - Assistant Chief Fire Officer.
- 2.2 With effect from 1 April 2018, the following roles form the Council's Strategic Management Board:
- Chief Executive (Head of Paid Service);
 - Director of Resources (Chief Finance Officer)
 - Director of Adult Care Services (Statutory Director of Adult Social Services);
 - Director of Children's Services (Statutory Director Children's Services);
 - Director of Community Protection (Chief Fire Officer);
 - Director of Public Health; (Statutory Director Public Health)
 - Director of Environment and Infrastructure
- 2.3 The terms of the employees referred to in paragraph 2.1 are all set by the Council via individual agreements. They are not covered by any nationally determined collective agreements. The exception to this are NHS Consultants who report to the Director of Public Health. The terms and conditions and pay for Consultants in Public Health are set nationally by the NHS Employers. Pay is reviewed annually by the Doctors and Dentists Review Body.

- 2.4 This Pay Policy does not cover those employed in schools. Each school is already required to publish a separate pay policy.

3. Job Evaluation

- 3.1 All roles are evaluated using the Hay job evaluation methodology to ensure roles are graded fairly, accurately and consistently. This allocates each role a locally agreed grade. These grades are Chief Officer, PMA, PMB or PMC. PMC is split into 3 zones. Each grade is matched to a salary range. These salary ranges are set by the Council.

4. Salary Ranges

- 4.1 All senior managers are paid on spot salaries within a salary range. The salary ranges exist to set a minimum and maximum for each grade. There are no increments in the salary ranges. Salary ranges are reviewed annually in January. The Employment Committee agrees any changes to the Chief Officer salary range and the fixed salary point of the Chief Executive and makes a recommendation to the Chief Executive for any changes to the salary ranges for Deputy and Assistant Directors and Heads of Service. These are undertaken against an assessment of the local and national market including an assessment of inflation rates. Any changes to salary ranges are implemented in April. See section 8.1 for further details.
- 4.2 The Chief Executive is the highest paid role in the Council. The role has a fixed salary point. The current basic salary for the role of Chief Executive at Hertfordshire County Council is £TBC (1 April 2018 - *to be confirmed for 1 April 2018.*)
- 4.3 All salary ranges and the fixed salary point for the Chief Executive are published on the Council's website, Hertfordshire.gov.uk.

5. Recruitment and retention of Senior Managers

- 5.1 All senior manager vacancies will require an assessment of the market prior to advertisement to make a decision in regard to the 'circa' salary within the salary range, (or zone for PMC) that the role should be advertised at. The entire salary range should not be advertised.
- 5.2 All appointments to senior manager posts are made on a spot salary within the salary range that the role has been allocated to. Spot salaries should be at the lower end of the market indicators. Consideration will be given to:
- The wider recruitment market
 - Relativity of salaries of comparable roles
 - Equality

- Size and responsibilities of the post and duties to be undertaken.
- 5.3 The decision on the salary of the post prior to an offer being made will be approved by the Assistant Director, Human Resources (HR). See section 5.4 with regard to posts with salary packages over £100,000 per annum.
- 5.4 Recruitment to vacancies with salary packages above £100,000 per annum will be in accordance with Annex 14 of the Constitution and this Pay Policy.
- 5.5 The decision on the actual salary over £100,000 per annum within the ranges set by Employment Committee to which an employee is appointed will be made by the Chief Executive in consultation with Group Leaders following guidance from the Assistant Director, Human Resources (HR). If any Group Leader or Group Leaders who individually or collectively represent 5 or more members of the Council dissent from the proposed salary for an appointment then the salary package for that appointment shall be referred to full Council for decision.
- 5.6 In exceptional circumstances the Council retains the discretion to apply an additional payment to retain a senior manager where appropriate, based on the market. These payments are approved by the Chief Executive with guidance from the Assistant Director, HR. Where:
 - (i) the proposed additional payment is to an employee whose salary is already £100,000 p.a. or more, or
 - (ii) the proposed additional payment if approved would result in the employee's salary rising to £100,000 p.a. or more
- 5.7 The Chief Executive will consult Group Leaders on the proposed increase. If any Group Leader or Group Leaders who individually or collectively represent 5 or more members of the Council dissent from the proposed additional payment then the salary package for that employee shall be referred to full Council for decision.
- 5.8 The Council has made the decision that the approval of salary packages with a salary of £100,000 p.a. or more and increases in salary as mentioned in paragraph 5.6 above shall be decided as set out in the preceding paragraphs taking into account that the limited number of times that full Council meets each year that it would not be an efficient use of resources to call full Council to consider an individual appointment or salary increase.
- 5.9 The process as set out in the preceding paragraphs enables some flexibility if any negotiation is required with a candidate on appointment. It also ensures that all Groups on the Council via their Group Leaders are made aware of proposed salary packages with a salary over

£100,000 p.a. and increases as mentioned in paragraph 5.6 above and can express their views to the Chief Executive and if necessary the matter can be considered at a meeting of full Council.

6. Contract for Services

- 6.1 Exceptionally where a senior manager is engaged under a contract for services (as a consultant) the rate of pay will be determined by the nature of the service to be delivered and the market rate for that role. The rate of pay will be agreed by the Assistant Director of HR in consultation with the relevant Director or the Chief Executive.

7. Remuneration Package

As well as basic salary all senior managers are employed on the following terms of employment:

7.1. Annual Leave

The annual leave year runs from 1 April to 31 March. Annual leave entitlement is dependent on grade and continuous service. In addition to annual leave, employees are entitled to statutory holidays each year. The annual leave entitlement for a full year (pro-rata for part-time staff) is as follows:

Role / Grade	Less than 5 years of continuous service	On the anniversary of 5 years continuous service	On the anniversary of 10 years continuous service
Chief Executive Chief Officer (CO's) Deputy and Assistant Directors (Grade PMA/PMB)	33 days	33 days	33 days
Heads of Service (Grade PMC)	28 days	30 days	31 days

7.2. Cars and Mileage

7.2.1 Lease Cars

- 7.2.1.1 Eligibility for a lease car is based on completing over 2250 average annual business miles per annum. Eligible employees receive a monthly contribution (£50 per calendar month for those completing over 2250 average annual business miles per annum and £100 per calendar month for those completing over 5000 average annual business miles per annum) from the Council towards the cost of the car. All lease cars are limited to those with emissions below 100 g/km of CO₂.

7.2.1.2 All lease car business mileage can be claimed at a rate based on the HMRC's company car advisory fuel rates.

7.2.1.3 Private Cars

Where an employee uses their own private car for business use all business miles undertaken can be claimed at a rate based on the HMRC's Approved mileage rate.

7.3 Sick Pay

7.3.1 The entitlement to sick pay for all employees is as follows:

First 2 days absence in each period of absence	No pay
During the first 6 months of service	Statutory Sick Pay Only
During the second 6 months service (month 7 – 12)	1 months full pay and 1 months half pay
During the second year of service	2 months full pay and 2 months half pay
During the third year of service onwards	3 months full pay and 3 months half pay
During the fourth year of service onwards	4 months full pay and 4 months half pay

7.4 Additional Payments

7.4.1 Senior managers are not entitled to claim any additional payments, such as overtime, standby or payments for working at the weekend.

7.5 Market Payments

7.5.1 The Council retains the discretion to apply a market payment to attract or retain a senior manager where appropriate. These payments are approved by the Chief Executive with guidance from the Assistant Director, HR.

7.6 Subsistence Rates

7.6.1 Senior managers are only entitled to claim subsistence for meals if they are required to stay out of the county on business.

7.7 Honoraria payments

7.7.1 Honoraria payments are made in exceptional circumstances where an employee is temporarily taking on additional duties of another post. The value of the payment will be proportionate and based on the amount of work and length of time the additional duties are undertaken.

All payments are approved by the Chief Executive with guidance from the Assistant Director of HR.

7.8 Election Fees

- 7.8.1 The Chief Legal Officer is the Returning Officer for County Council elections. The Returning Officer's election fees are paid to the district Deputy Returning Officers; however, the total value of all election fees count as pensionable remuneration for the Returning Officer.

8. Managing Pay

8.1 Cost of Living Increases for Senior Managers

- 8.1.1 The decision on the setting of a cost of living increase is undertaken annually by the Employment Committee. The Committee decides on the value of any the cost of living award to be paid to the Chief Executive and the Chief Officers and makes a recommendation to the Chief Executive, who has the final decision on the value of any cost of living award to be paid to Deputy and Assistant Directors and Heads of Service.
- 8.1.2 Any cost of living increase that is agreed will be paid in April each year and consolidated into pay. In the exceptional circumstance where an individual's pay exceeds the maximum pay for the grade any payments (i.e. cost of living increase) will be made as a non-consolidated payment. Only senior managers that achieve a performance rating of 'Fully Achieved' or 'Exceed' (see section 8.2 for further details of the performance management scheme) will be eligible for a cost of living award. Any employee who has a 'Not Met' or 'Partly Met' rating will not get cost of living increase consolidated into their pay and therefore their salary may fall below the minimum of the range if the range is increased.
- 8.1.3 Senior managers starting on or after 1 October will receive a consolidated cost of living increase as long as they are assessed as performing within their probation period and have been assessed as such at the milestones within their probationary review.
- 8.1.4 The decision on the value of any cost of living increase will take account of the current market (including inflation rates and affordability).

8.2 Performance Increases for Senior Managers

- 8.2.1 Individual performance of senior managers is assessed via the Council's Performance Management Development Scheme (PMDS). At the end of each performance year their performance is assessed against their objectives and the Council's Values and Behaviours. Each manager is awarded an overall performance rating of 'Not Met',

‘Partly Met’, ‘Fully Achieved’ or ‘Exceed’, reflecting their achievement against their objectives and the Council’s Values and Behaviours.

8.2.2 Employment Committee will each year agree on the value of a non-consolidated performance payment to be paid to the Chief Executive and the Chief Officers, subject to individuals achieving an Exceed rating, and makes a recommendation to the Chief Executive, who has the final decision on the value of a non consolidated performance payment to be paid to Deputy and Assistant Directors and Heads of Service that are awarded an ‘Exceed’ rating.

8.2.3 The decisions on the value of any performance payment will take account of the current market including inflation rates and affordability.

8.2.4 Any senior manager appointed between the 1 April and the 30 September of the performance year will qualify for the non-consolidated performance payment subject to their rating. Senior managers starting on or after 1 October will not qualify for the non consolidated performance payment until the end of the following performance year subject to their performance rating.

8.3 Change to pay mid performance year

8.3.1 Where a role significantly varies within the performance year an assessment will be undertaken of any additional duties to decide if an alteration to pay or grade is necessary.

8.3.2 All decisions relating to the movement of pay for Deputy and Assistant Directors and Heads of Service are assessed and approved by the Assistant Director of HR in consultation with the relevant Director or the Chief Executive. Any changes to pay for Chief Officers are approved by the Chief Executive with guidance from the Assistant Director of HR.

8.4 Tax and Bonus Payments

8.4.1 Senior Managers may be eligible for a non-consolidated performance payment linked to performance each year. The eligibility and value of this payment is set by the Employment Committee as set out in section 8.2.

8.4.2 The Council’s remuneration arrangements are designed to ensure payments are in line with taxation rules.

9. Payments on Termination of Employment for Senior Managers

9.1 Redundancy and Other Payments

9.1.1 An employee whose contract of employment is terminated due to redundancy will be eligible for a redundancy payment. Payments are

made based on the statutory calculator for age and years of service but use that employee's actual week's pay.

- 9.1.2 An employee whose contract of employment is terminated may be entitled to other payments (e.g. payment in lieu of notice). Any such payments must be approved by the Assistant Director of HR and the relevant Chief Officer or the Chief Executive.
- 9.1.3 In exceptional circumstances, and specifically so as to settle a claim or a potential dispute, the Assistant Director of HR in consultation with the Chief Legal Officer, can agree payment of a termination sum.
- 9.1.4 Any exceptional payment(s) as part of a severance package that results in the severance package being of a value of £100,000 or more will be approved by the Chief Executive in consultation with Group Leaders following guidance from the Assistant Director of HR. If any Group Leader or Group Leaders who individually or collectively represent 5 or more members of the council dissent from the proposed payment(s) then that severance package shall be referred to full Council for decision.
- 9.1.5 The Council has made the decision that the approval of severance packages which include exceptional payment(s) bringing the value of the package to £100,000 or more shall be decided as set out in the preceding paragraph, taking into account that the limited number of times that full Council meets each year that it would not be an efficient use of resources to call full Council to consider an individual severance package. The process as set out in the preceding paragraph enables some flexibility to take into account the circumstances at the time of the ending of the individual's employment. It also ensures that all Groups on the Council via their Group Leaders are made aware of proposed severance packages with exceptional payment(s) that take the package to £100,000 or more and can express their views to the Chief Executive and, if necessary, the matter can be considered at a meeting of full Council.
- 9.1.6 The Council would not expect to re-employ an individual who has left the organisation as a result of a severance payment. The Council would not expect to re-employ an individual who has left as a result of Redundancy or retirement immediately after they left unless it is to a vacancy that was not available at the time they left the organisation.
- 9.1.7 An employee who is made redundant or retires must have a break of at least one month and one day to break their continuous service with the Council before they can be re-employed by the Council in a different position. If they are re-employed before this time they lose entitlement to any redundancy payment or may be liable for taxation on their retirement allowance.

10. Pensions (Local Government Pension Scheme & Firefighters Pension Schemes)

10.1 Membership

10.1.1 Membership of a pension scheme is determined by the employee's conditions of service and is subject to the provisions of the Scheme. All local government employees (including senior managers) are eligible to join the Local Government Pension Scheme (LGPS). The Chief Fire Officer and Deputy and Assistant Chief Fire Officers are entitled to join the Firefighters Pension Scheme.

10.2 Pension Contributions

10.2.1 Employee contributions are set nationally. The following table sets out the employee and employer contribution rates.

	Employee Contributions for those paid above £50k (1 April 2018)	Employer Contributions* (1 April 2018)
Local Government Pension Scheme	8.5% / 9.9% / 10.5 / 11.4 or 12.5% depending on individual salary	20.6%
Firefighters Pension Scheme 1992	15.5/ 16% / 16.5% or 17%* depending on individual salary	21.7%*
New Firefighters Pension Scheme 2006	11.3% / 11.7% / 12.1% or* 12.5 % depending on individual salary	11.9%*
Firefighters Pension Scheme 2015	13.5 % or 14.5%* depending on individual salary	14.3%*

*Note these may vary as are subject to re-evaluation in 2018 – yet to be confirmed.

10.3 Pension Scheme Discretions

10.3.1 County Council and Fire employees are eligible to be members of their statutory pension schemes. The core pension benefits of these schemes are determined by statutory regulations.

- 10.3.2 The Local Government Pension Scheme incorporates employer discretions and discretionary benefits. The Council has published the Local Government Pension Scheme discretions and the Firefighters Pension discretions on Hertfordshire.gov.uk. This sets out the parameters on managing pension decisions with regard to: business efficiency; ill-health retirement; early retirement requests; waiving any actuarial reductions; flexible retirement and request for payment of deferred benefits

10.4 Pension Abatement

- 10.4.1 Abatement of pension is designed to restrict the income of pensioners who return to employment. This is a [discretion of the administering authority of the Local Government Pension Scheme](#), not the employer. The guiding principle adhered to by the County Council as Administering Authority for the Hertfordshire LGPS is that an employee should not have a bigger income as a result of receiving both a salary and a pension than they would have been paid had they remained in their original job. Abatement of pension applies to pension benefits built up before 1 April 2014. There are no abatement provisions in the Local Government Pension Scheme 2014.
- 10.4.2 The Firefighters' Pension Schemes 1992 / 2006 & 2015 schemes allow the Council to abate pensions of individuals who return to work as a Firefighter. The Firefighters' Pension Scheme 2006 allows the Council to abate pensions of individuals who return to work with a fire authority in any capacity, including one that is subject to the Local Government Pension Scheme.
- 10.4.3 The Firefighters 1992 scheme allows members subject to at least 25 years' service, to retire before their protected pension age. For any firefighter who retires before their protected pension age and subsequently re-joins the Fire Authority or a connected employer (which would include another FRA and/or work as a retained firefighter) pension abatement rules do not apply.
- 10.4.4 Consultants who are contracted by the Council are either self-employed or employed by bodies who are not scheme employers and, therefore, pension abatement rules do not apply.

11. Lowest paid employees

- 11.1 The Council's definition of its lowest paid employee for the purposes of this policy is employees paid on the nationally agreed spinal column point 6. As at 1 April 2018 this equates to £TBC (when 2018 NJC for Local Government Workers settlement agreed) per annum for a full time employee (i.e. working 37 hours a week). This definition has been adopted as Hertfordshire County Council participates in national pay bargaining for all local government employees (excluding senior managers) and utilises the nationally determined spinal column points.

- 11.2 The Council has a policy on the pay for apprentices, individuals undertaking a work trial, industrial placements and Internships. All jobs are evaluated in line with the Council's Job Evaluation policy and paid on the Council's salary scales. All posts are paid at or above the Council's definition of the lowest paid employee (see section 11.1) with the exception of Health and Social Care Trainees who are currently paid £110 per week as part of a pre-apprentice ship scheme.

12. Pay Ratios

- 12.1 The Council has revised the ratio it publishes in April 2018 in line with the Ministry of Housing, Communities and Local Government's Local Government Transparency Code 2015. This ratio is published on the Council's website, Hertfordshire.gov.uk.
- 12.2 The revised definition is the ratio between the total remuneration of the Council's highest paid employee (Chief Executive) and the median total remuneration of all employees in Council Departments (excludes school employees). The Council's ratio is [here](#).
- 12.3 The earnings are calculated on remuneration including additional payments such as bonuses. This ratio is based on full time equivalent salaries.

13. Pay Transparency

- 13.1 In order to be transparent, the Council publishes the details of senior manager salaries and senior manager structures for all employees paid £50,000 per annum or more. This is published in line with the Ministry of Housing, Communities and Local Government's Local Government Transparency Code 2015.
- 13.2 This data is reviewed and refreshed annually and can be found on Hertfordshire County Council website, Hertfordshire.gov.uk under; 'About the Council' then 'Freedom of Information and Council Data' and then 'Open Data Statistic about Hertfordshire' and then under 'Who We are and what we do', 'Staff Structures and Salaries'.
- 13.3 Information on senior manager salaries is also published in the [Council's Annual Statement of Accounts](#).

HERTFORDSHIRE COUNTY COUNCIL

COUNTY COUNCIL

TUESDAY, 27 MARCH 2018 AT 10.00 AM

ADDITION TO CAPITAL & ASSET STRATEGY 2018/19

Report of the Director of Resources

Report Authors: Owen Mapley, Director of Resources (Tel: 01992 555601)
Lindsey McLeod, Head of Accountancy (Tel: 01992 556431)

Executive Member: David Williams, Leader of the Council (as responsible for the Resources, Property & the Economy portfolio)

1. Purpose of report

- 1.1 To invite County Council to approve a limit for non-Treasury investments as required under new Statutory Guidance on local government investments, and to agree that this be included in a revised Treasury Management or Investment Strategy as required and when further guidance is available.

2 Summary

- 2.1 Local Authorities are required to comply with revised Statutory Guidance from the Ministry of Housing, Communities and Local Government (MHCLG) on local government investments from 1 April 2018. Authorities are also required to prepare Treasury Management and Investment Strategies for approval by Full Council, covering both Treasury and non-Treasury investments. Detailed guidance on the preparation of these strategies (being prepared by CiPFA) is not yet available, and MHCLG recognises that it may not have been practical to include them in authorities' Investment and Treasury Management Strategies approved for 2018/19. The Investment Strategy is a new requirement which for Hertfordshire County Council has largely been met in the Capital and Asset Strategy (part D of the 2018/19 Integrated Plan).
- 2.2 At its meeting on 19 March 2018 Cabinet will consider a report on the appointment of a Joint Venture Property Development Partner and the establishment of a joint venture for property development with Herts Living Limited (HLL) which is a company wholly owned by the Council. The arrangements set out in the report to Cabinet envisage that the County Council will make loans to HLL. Taking into account the statutory guidance referred to in paragraph 2.1 the officer recommendations in the report to Cabinet include the recommendation at 3.1 below.

3 Recommendation

3.1 That Cabinet recommends to Council:-

“That Council approves a limit of £50m for non-treasury investments to cover the arrangements required in accordance with the routes for investment and land transfer (set out in section 6[of the Report to Cabinet]), as required by Ministry of Housing Communities & Local Government statutory guidelines and to be included in a revised Investment or Treasury Management Strategy.”

3.2 Cabinet’s recommendation to Council will be reported orally at the Council meeting and circulated to Members in the Order of Business sheet.

4 Background

4.1 The County Council at its meeting on 20 February approved the Integrated Plan including the Council’s Treasury Management Strategy and its Capital and Asset Strategy. In February, the Ministry of Housing, Communities and Local Government (MHCLG) issued new statutory guidance on local authority investments, that requires additional disclosures on some investments and the setting of a self – assessed limit on non-treasury investments, which include loans made by a local authority to one of its wholly-owned companies or associates, to a joint venture, or to a third party. More detailed guidance, including from CIPFA, is still awaited.

4.2 Local Authorities are required to comply with this revised Statutory Guidance from 1 April 2018. Authorities are also required to reflect this in the Treasury Management and Investment Strategies approved by Full Council, covering both Treasury and non-Treasury investments. However, as full guidance on the new requirements is not yet available, MHCLG accepted that it was not practical to include these requirements in authorities’ Investment and Treasury Management Strategies approved for 2018/19. They have confirmed that any amendments resulting from the guidance must be included when the Strategies are next brought to Council for approval. Where Local Authorities currently prepare a Capital Strategy in line with the Prudential Code, and a Treasury Management Strategy in line with the Treasury Management Code, the disclosures required by the new Investment Guidance can be incorporated into these documents as opposed to a separate Investment Strategy. The Investment Strategy is a new requirement which for Hertfordshire County Council has largely been met in the Capital and Asset Strategy (part D of the 2018/19 Integrated Plan).

4.3 Revised Strategies including these disclosures will therefore be brought to Council for approval as required, once full guidance is available. Officers currently plan to make the necessary revisions in the Capital

and Asset Management Strategy, although this will be subject to the detailed guidance. The existing content of the Treasury Management Strategy and its prudential indicators are unchanged, apart from changes to the Capital Programme, as set out below.

- 4.4 This report details the proposed limit and disclosure relating to non-treasury investments, including loan arrangements to Herts Living Limited (HLL) by the County Council arising from the Joint Venture for property development. Subject to final guidance, it is proposed that the following wording be added to a revised Capital and Asset Strategy (or, subject to guidance, Treasury Management Strategy). Cabinet are asked to recommend that County Council agree an upper limit of £50m on non-treasury investments in 2018/19.

5 Proposed Addition to Capital and Asset Strategy

- 5.1 The aim of the proposed Joint Venture (JV) property development model is to create a greater return to the County Council (enhanced capital receipts) on land currently owned by the County Council but declared surplus to requirements, whilst also working in partnership to deliver housing within Hertfordshire. The County Council must receive best consideration reasonably obtainable for the land (this is to meet the Council's duty under section 123 of the Local Government Act 1972). The JV model requires HLL to invest equity (matched by the Preferred Bidder) into the JV. It is intended that the required equity will be provided via loan from the County Council to HLL (or loan note from HLL to the Council), repayable upon receipt to HLL of any subsequent disposal of land receipts and profit. Loan transactions will be "other investment" i.e. non treasury loans, required to be treated as capital expenditure as they are loans for capital purposes. It is possible that loan notes may not fall under these requirements: this is being confirmed with our external advisers.
- 5.2 As set out in the report to Cabinet there are a number of routes whereby land can be transferred to the JV. Depending on the route for land transfer, there may be a need for the County Council to provide a loan to HLL for the full sum of the best consideration, rather than just for the required equity. This would occur when land is transferred to HLL rather than direct to the JV. In these circumstances there would be a part re-payment of the loan/loan notes when the land is transferred to the JV with the balance being repaid when the developed properties are sold. Any loan provided by the County Council to HLL to enable it to acquire land would be "other investment" as mentioned in paragraph 5.1.
- 5.3 Some further loans may be made to HLL, to cover operational costs – as these will be service loans financing revenue costs these will not be capital expenditure. Similar loans may be made to other subsidiaries or entities.

- 5.4 As the arrangements set out above are likely to fall within the definition of non-Treasury investment, the revised Strategy will set a self – assessed limit for such loans. To cover all potential loan requirements, an upper limit of **£50m** for 2018/19 is proposed. This is deemed proportionate: although it is 6% of net revenue budget, some of the initial capital receipts could be held to cover any non-repayment of loans.
- 5.5 An allowed “expected credit loss” model for loans and receivables, as set out in International Financial Reporting Standard (IFRS) 9 *Financial Instruments* as adopted by proper practices, will be used to measure the credit risk of the Council’s loan portfolio.
- 5.6 Credit risk will be managed by the Council’s oversight of management information from the JV and HLL, which will signal any emerging issues and allow mitigating action to be taken.
- 5.7 Where the transactions count as expenditure for capital purposes, they will be added to the agreed Capital Programme. It is proposed that they are funded from the gross capital receipt received for the land being developed, and so will not increase the need to borrow. These variations to the Capital Programme will be reported to Cabinet within the Finance Monitor.
- 6. Financial Implications**
- 6.1 As set out elsewhere in this report
- 7. Equalities Implications**
- 7.1 When considering proposals placed before Members it is important that they are fully aware of, and have themselves rigorously considered the Equality implications of the decision that they are making. It is not anticipated that there are any equalities implications directly arising from the amendment to the Capital Strategy referred to in this report.

Background Information

Report to Cabinet, 19 March 2018 – Appointment of Joint Venture Property Development Partner.

<http://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/659/Committee/8/Default.aspx>

HERTFORDSHIRE COUNTY COUNCIL

COUNTY COUNCIL

TUESDAY, 27 MARCH AT 10.00 A.M.

EXECUTIVE REPORT TO COUNTY COUNCIL

LEADER OF THE COUNCIL

Agenda Item No.

6

This report is made by the Leader of the Council and, together with separate reports from each member of Cabinet, comprises the report under Standing Order 7.

1. Cabinet decisions since the last meeting of County Council

- 1.1 There will have been four Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017. The items specifically attributed to me in my capacity as Leader of the Council will be:-

Cabinet – 19 March 2018

- Changes to the Constitution – Annex 6: Cabinet will be invited to recommend to Council changes to Annex 6 of the Constitution which sets out arrangements for meetings of full Council.

2. Employment Committee

- 2.1 On Monday, 5 February the Deputy Leader, Teresa Heritage, chaired the Employment Committee. Agenda items were:

- Salary Review April 2018:
 - Chief Officers, Deputy and Assistant Directors and Heads of Service
 - Chief Executive and Director of Environment
- Pay Policy 2018/19 (an item regarding this is on the agenda at this Council meeting)
- Chief Officer Secondment – update and request to extend backfill arrangement
- Creation of Director of Environment and Infrastructure post (an item regarding this is on the agenda at this Council meeting)

3. Devolution: Local Collaboration

- 3.1 I am involved in a number of conversations which seek to identify the best way forward for Hertfordshire particularly with the lack of clarity at national level regarding formal devolution for two-tier, shire areas. There continues to be sustained local interest in working better together and I am keen to identify and pursue options that might be available to us, other local authorities and public sector organisations in Hertfordshire moving forward.

- 3.2 As part of this work, on Tuesday, 12 December 2017 and Monday 19 February 2018, I chaired meetings of the Hertfordshire Public Sector Leaders' Steering Group. Membership of this group includes representatives from the Hertfordshire Leaders' Group, Hertfordshire Local Enterprise Partnership (LEP), the Police and Crime Commissioner, Hertfordshire Partnership Foundation Trust, Herts Valleys Clinical Commissioning Group and myself. Presentations were given and discussion took place regarding long term strategic planning; housing; community safety; developing a Local Industrial Strategy for Hertfordshire and health.
- 3.3 The fourth Hertfordshire Public Sector Leaders' Partnership event is scheduled to take place on Thursday 19 April 2018 and discussion took place regarding the content and format of the evening.

4. National / Regional Events

- 4.1 On Friday 1 December 2017 and Friday 23 March 2018, I attended meetings of the South East Strategic Leaders (SESL). This is a partnership of county and unitary authorities committed to nurturing the engine room of the UK economy and promoting public service excellence. The Council has become a member of the partnership.
- 4.2 On Thursday 21 December 2017, I attended the East of England Transport summit in Cambridgeshire. The summit agreed to establish a non-statutory sub-national transport forum for the East of England, to be known as Transport East. The meeting of the Hertfordshire Leaders' Group on 15 February 2018 agreed that Derrick Ashley, Executive Member for Transport, and Linda Haysey, Leader of East Herts District Council, should be the County's representatives on the Forum.
- 4.3 On Friday 19 January 2018, I attended meetings of England's Economic Heartland. This is a partnership of councils and local enterprise partnerships which includes the growth corridor from Oxford through Milton Keynes and across to Cambridge and is providing a single, joined-up voice to Government on infrastructure needs. Its Transport Board is the emerging Sub-National Transport Body for the region. Hertfordshire's growth and our radial corridors from London are key components of this distinct regional economic market with which we share important interdependencies.
- 4.4 On Friday 26 January 2018, the Chief Executive and I attended the East of England Assembly of Council Leaders and Wider South East Joint Summit where the Mayor of London, Sadiq Khan and Deputy Mayor, Jules Pipe, outlined the draft London Plan – the Spatial Development Strategy for Greater London.
- 4.5 On Wednesday 31 January 2018, I attended a meeting of the County Councils' Network Executive which considered the Fair Funding Review Consultation, the Government's Industrial Strategy and the LEP Review.

- 4.6 On Wednesday 21 February 2018, I attended a meeting of the National Planning Forum, at which the key topic was: Delivering Growth – progress in sub-regional strategies in England.
- 4.7 On Friday 23 February 2018, I was a judge at Richard Harrington MP's schools' debating competition at Westminster. I took two members of the Council's graduate scheme along to provide them with a better understanding of the work of a local Member of Parliament.
- 4.8 On Wednesday 28 February, I gave evidence at Westminster to an East of England All Party Parliamentary Group session addressing transport and growth. Later that day, the Chief Executive and I attended an East of England Parliamentary Reception
- 4.8 I have had a series of meetings with regional political leaders: Martin Tett of Buckinghamshire County Council, James Jamieson of Central Bedfordshire Council and James Palmer, Mayor of Cambridgeshire and Peterborough.

5. Local/Internal events

- 5.1 I have had the opportunity to meet with five of the Chairs of the local NHS bodies and the newly appointed Director of the Hertfordshire and West Essex Sustainability and Transformation Partnership.
- 5.2 On Tuesday 5 December 2017, I met with the latest cohort of the Council's graduate scheme.
- 5.3 On Wednesday 6 December 2017, I addressed the Leadership Forum, comprising senior managers from across the organisation. This provided an opportunity to set out my perspectives on the Council's strengths and the challenges it faces.
- 5.4 On Thursday 15 February 2018, the Chief Executive and I met with representatives of the Local Government Association to consider the Corporate Peer Review that we are aiming to conduct later this year.
- 5.5 On Tuesday 27 February 2018, with the Council being a member of the Stevenage First partnership that has developed the framework for the regeneration of Stevenage town centre, I represented the Council at the launch of the successful procurement by Stevenage Borough Council of development partner Mace who will deliver the first phase of the town centre regeneration known as SG1.
- 5.6 On Monday 5 March 2018, as part of National Apprenticeship Week, I met with some of the Council's Apprentices.
- 5.7 On the evening of Thursday 8 March 2018, I attended the High Sheriff Awards in Sarratt.
- 5.8 On Friday 9 March 2018, I had separate catch up meetings with MPs Oliver Dowden and Mark Prisk.

- 5.9 On Sunday 11 March 2018, I, along with other colleagues, attended the annual Hertfordshire Schools' Gala at the Royal Albert Hall.
- 5.10 On Wednesday 21 March 2018, the Deputy Chairman and I will attend an event held by the Essex and Herts Air Ambulance Trust at its North Weald airbase.

6. Hertfordshire Forward

- 6.1 I chaired a meeting of the Hertfordshire Forward Assembly on Tuesday 13 February 2018 where we considered how the new homes that the county needs can be delivered in a way that is viable, sustainable and with the necessary infrastructure whilst supporting positive social outcomes and providing enhanced quality of life for new and existing residents.

7. Hertfordshire Leaders' Group (HLG)

- 7.1 A meeting of the HLG took place on Thursday 15 February 2018. The key item was a presentation by the Hertfordshire Infrastructure and Planning Partnership (HIPP) on members' emerging thoughts concerning longer-term strategic and infrastructure planning in Hertfordshire. The Leaders agreed to consider a business plan to take this work forward at their next meeting.
- 7.2 The next meeting is scheduled to take place on either Thursday 12 or Thursday 26 April 2018.

8. Forward Plan – [March 2018]

- 8.1 I invite the County Council to receive the updated Forward Plan dated 2 March 2018.

[Cabinet - 18 December 2017](#)

[Cabinet - 22 January 2018](#)

[Cabinet - 19 February 2018](#)

[Cabinet - 19 March 2018](#)

David Williams
Leader of the Council
March 2018

PORTFOLIO: ADULT CARE AND HEALTH**1. Cabinet decisions since the last meeting of County Council**

- 1.1 There will have been 4 Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017. The following items of business were specifically attributed to this portfolio:-

Cabinet – 18 December 2017

A058/17- Adult Care Services Establishment of a local authority trading company to provide Adult Social Care Services: Cabinet approved the business case and establishment of the wholly owned trading company to provide Adult Care Services. Cabinet delegated to the Director of Adult Care Services (ACS) in consultation with the Executive Member for Adult Care and Health, the Executive Member for Resources, Property and the Economy, the Director of Resources and the Chief Legal Officer, the authority to agree documents and arrangements and to take such other actions as are appropriate to establish the company.

Cabinet – 22 January 2018

A068/17 - Changes to charging arrangements for community based adult social care: Cabinet agreed proposals to change the Council's policy charges for non-residential (community based) adult social care services, with changes to take effect from 15 April 2018. [Cabinet will be considering a revision to this policy at its meeting on 19 March 2018].

Cabinet – 19 February 2018

A002.18 – Adult Community Health Services – Joined-up Care Proposals: Cabinet agreed that the Director of Adult Care Services undertake work with Herts Valleys Clinical Commissioning Group to develop a joint specification for adult community health services to align delivery with the County Council's priorities.

A087/17 – Invest to Transform proposals to support delivery of Adult Social Care Integrated Plan Proposals: Cabinet agreed the proposed Invest to Transform Programme for Adult Care Services which is designed to support delivery of Integrated Plan Proposals.

2. Consequences of Cabinet decisions before the last meeting of the County Council on 21 November 2017

- 2.1 Nothing to report.

3. Anticipated/future decisions to be made by Cabinet

3.1 Anticipated/future decisions to be made by Cabinet are as follows:-

Cabinet – 19 March 2018

A019/17 – 15 Year Plan for vision for social care in the County: Cabinet will be asked to review and approve the 15 Year Plan.

Proposed changes to Social Care Charging Policy: Cabinet will be asked to review and approve an amendment to the Charging policy for Adult Social Care agreed on 22 January 2018; the proposed amendment will remove the requirement to include the Higher Rate of Attendance Allowance and Disability Living Allowance where people receive care to meet night time needs when determining how much a person can afford to pay towards their cost of care (original ref A068/17; see paragraph 1.1 above).

Cabinet – 14 May 2018

A016/18 – Adult Care Services – Proposed participation in European Structural and Investment Funds Grant – Upskilling the workforce: Cabinet will be asked to approve the Council's proposed participation in this initiative.

Cabinet – 18 June 2018

A023/18 – Approval of Hertfordshire Carer's Strategy 2018 – 2021: Cabinet will be invited to approve the Carer's Strategy.

A024/18 – Adult Care Services Workforce Strategy: Cabinet will be asked to consider and approve the Workforce Strategy.

4. Key Partnerships

4.1 Health and Wellbeing Board - 13 December 2017

- (i) Report of progress with the Hertfordshire and West Essex Sustainability and Transformation Partnership (STP) – a report providing an update on the progress that the Hertfordshire and West Essex STP has made since their last update.
- (ii) 2017-19 Better Care Fund – a report providing an overview of the Better Care Fund Plan 2017-19 for Health and Wellbeing board for review and approval.
- (iii) Street Triage Evaluation report – a report providing an overview of the commissioning of the Street Triage evaluation for review and recommendation.
- (iv) Sector Led Improvement Peer Challenge on Prevention and Public Health – a report on the process and outcome of the Sector Led Improvement Peer Challenge of Prevention and Public Health.
- (v) Care Quality Commission (CQC) themed review of Children and Young People's Mental Health Services (CAHMS) – an update

following the CQC thematic review of Children and Young People's Mental Health Service in Hertfordshire.

[Health and Wellbeing Board - 13 December 2017](#)

4.2 Health and Wellbeing Board – 1 March 2018

- (i) Report on the Hertfordshire Pharmaceutical Needs Assessment
- (ii) Report on progress with the Hertfordshire and West Essex Sustainability and Transformation Partnership (STP)
- (iii) Housing Update
- (iv) Hertfordshire Home Improvement Agency Update
- (v) Community First Strategy Update
- (vi) Local Health Resilience Partnership Update

[Health and Wellbeing Board - 1 March 2018](#)

5. Other comments

5.1 Sleep In Decision - December 2017

In recognition of an HMRC ruling in July 2017 to pay National Minimum Wage for all sleep-in shifts, work was undertaken to estimate the cost pressure of providing funding for all Hertfordshire care providers in this financial year and next. This is up to £3.3m in 2017/18 and £4.7m in a full year. In addition to these costs there is a possibility of historical claims up to 6 years – this could be another £12m pressure. All councils are working with the Government on how to resolve this issue. The County Council has made provision in a larger contingency budget for 2018/19.

6. Cabinet Panels

- 6.1 Since the last Executive Report to Council, the Adult Care and Health Cabinet Panel has met on 10 January 2018, 30 January 2018 and 6 March 2018. The matters discussed can be found at the following locations:

[Adult Care and Health Cabinet Panel - 10 January 2018](#)

[Adult Cae and Health Cabinet Panel - 30 January 2018](#)

[Adult Care and Health Cabinet Panel - 6 March 2018](#)

Colette Wyatt-Lowe
Executive Member for Adult Care and Health
March 2018

PORTFOLIO: CHILDREN'S SERVICES

1. Cabinet decisions since the last meeting of County Council

- 1.1 There will have been 4 Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017. The following items of business were specifically attributed to this portfolio:-

Cabinet - 19 February 2019

A003/18 - Supporting Young People in Hertfordshire: Cabinet approved the proposed integrated approach by YC Hertfordshire to supporting young people in line with the Council's and Children's Services priorities.

2. Consequences of Cabinet decisions before the last meeting of the County Council on 20 February 2019.

2.1 Cabinet – 13 November 2017

A055/17 - Future of Cuffley Camp Outdoor Centre: Cabinet agreed that the County Council should withdraw from its lease at Cuffley Camp Outdoor Centre and commit to further engage with the landlord in order to promote the site's continued use as an outdoor education centre serving young people. This decision was 'Called-In' and was duly considered by the Overview and Scrutiny Committee on 29 November 2017. Following its consideration of the matter the Scrutiny Committee agreed that it had no objection to the Called-In decision being implemented.

3. Anticipated/future decisions to be made by Cabinet

Cabinet – 14 May 2018

A020/18 – Children and Young People's Plan: Following a joint meeting of the Children's Services and Education, Libraries and Localism Cabinet Panels, Cabinet will be invited to recommend to full Council approval of the updated Children and Young People's Plan.

4. Key Partnerships

- 4.1 As advised in my previous report to Council, I sit on the Hertfordshire Health and Wellbeing Board and Hertfordshire Safeguarding Children's Board.

5. Other comments

5.1 Nascot Lawn

At the time of writing, the judgement on the Judicial Review action taken by parents of children using Nascot Lawn regarding Herts Valleys

Clinical Commissioning Group's (HVCCG's) decision to withdraw £600,000 of funding from this service had just been handed down. Mr Justice Mostyn found that health services were being provided at Nascot Lawn and that any decision to withdraw funding that would lead to the closure of the only health lead respite service in Hertfordshire would amount to a substantial variation of the provision of health services in the County. In light of this Mr Justice Mostyn quashed the decision on the basis that HVCCG had failed to consult Hertfordshire County Council in accordance with Regulation 23 of the Local Authority (Public Health, Health & Wellbeing Boards and Health Scrutiny) Regulations 2013. A full briefing on this judgement was sent to members. The Council has since received notice from HVCCG that it is seeking to consult (in accordance with the Regulations) with the Council on a proposal to withdraw £600,000 funding from Nascot Lawn. HVCCG has informed the Council that it proposes to reach a decision on the Proposal on 3 May 2018 and has requested a response from the Council by 4 April 2018. . This issue will be considered by the Council's Health Scrutiny Committee at a special meeting on 21 March 2018.

Since my last report to Council in November 2017, officers in the 0-25 Together team have continued to work with families to ensure that there are contingencies being developed should the proposed decision proceed. In January I visited The Pines and West Hyde to see first-hand the facilities that they would be able to offer to the Nascot Lawn families once the appropriate training for carers and adaptations had been carried out. I concluded that both of the short break centres were welcoming and well run.

5.2 Annual Valuing Foster Carers Dinner

During December and January the Fostering Service 'Valuing Foster Carers' Christmas dinners were held. This year 270 foster carers attended and celebrated being Hertfordshire foster carers. We hold these events to share our appreciation and to show how much we value our foster carers who give so much to our children looked after. This is an opportunity for us to say thank you for the care they give and plays an important part of our recruitment and retention strategy.

This year Graham Mc Andrew (Deputy Lead Member for Children's Services) Marion Ingram (Operations Director, Specialist Services) and I attended and gave motivational speeches in support of foster care in Hertfordshire.

The [Fostering Stocktake](#) has recently been published and raises a number of important issues/recommendations which gives a platform for further conversation;

- The quality of support is crucial for those with experience of living in foster care
- The role and status of foster carers needs greater clarification
- Supporting children and young people's needs must be central to the system

- There needs to be improvement to the commissioning of foster care placements and
- The importance of sharing best practice

It wholeheartedly concludes that Fostering is a resounding success for improving the outcomes children and young people who are looked after.

5.3 Annual Hertfordshire Safeguarding Children's Board (HSCB) Conference – Safeguarding Vulnerable Groups

The annual Hertfordshire Safeguarding Children's Board Conference took place on Friday 23 February. The focus of the speakers from the Hertfordshire Police, St Giles Trust and Safer London, was on gangs, knives, County Lines and the impact of gang culture.

5.4 Special Educational Needs or Disabilities (SEND) Local Offer

Hertfordshire's special educational needs or disabilities (SEND) Local Offer continues to develop to provide customers with a one stop shop for SEND information advice and guidance (IAG).

Since the reforms of 2014 there is large demand on SEND services and the Local Offer aims to support these needs by providing clear, comprehensive, accessible and up-to-date information about available provision, how to access it and making provision more responsive to local needs. An extensive review of SEND IAG highlighted the need for the Local Offer to become the one platform through which Hertfordshire families access IAG. It is important to increase families' confidence that they can find all the online support they need in one trusted place.

A new SEND e-Newsletter has also recently been launched to engage SEND professionals and help support joined up working.

The Local Offer is found at www.hertfordshire.gov.uk/localoffer.

5.5 Family Safeguarding Wave 2

Family Safeguarding Wave 2 projects will focus on improving the educational attainment of children in need/in need of protection at Key Stage 2 and improving emotional wellbeing over a two year period. We have successfully recruited two deputy heads to lead the attainment work and it is hoped they will start after Easter and two CAMHS (Children and Adolescent Mental Health Services) psychologists who will start at the same time. The new team members will develop plans and interventions to support children. The work will be evaluated by a Department for Education research project, to be published in 2020, and will inform development of child protection work nationally.

5.6 Young Carers' Annual Conference – Young Carers: Not By The Book Conference

The Young Carers' Conference is an annual event for young carers under 18 in the County. It is co-produced and hosted by the Young Carers Council and coordinated by our commissioned provider Carers in Herts.

This year's conference was held on 15 February 2018 and focussed on young carers being able to tell us what support they want for themselves. A large number of young carers attended a series of theme-based workshops including dance, drama, lego-robotics, cartoonist, healthy eating and crafts; these were then showcased to professionals who joined the afternoon session of the Conference.

It was good to see young carers having fun whilst learning some new skills and sharing their learning with professionals to promote greater awareness and understanding of the needs of young carers.

A conference report will be produced by Carers in Herts which will be used to inform ongoing service development.

5.7 Performance Highlights – December 2017

- The number of children subject to a Child Protection Plan has reduced for four consecutive months and is now 601. It remains one of the lowest rates in the country at 22.5 per 10,000 (0-18 population) compared with a national rate of 43.1.
- The number of Children Looked After (CLA) in Hertfordshire has reduced to 832 plus 97 unaccompanied asylum seeking children, one of the lowest rates in the country; 34.4 per 10,000 compared with 62 nationally.
- 13% of CLA who left care in the last 12 months did so via an adoption or Special Guardianship Order (SGO); in addition 81.4% of those adopted were adopted within 12 months of the decision to adopt.
- The percentage of care leavers aged 17-21 in Education, Employment and Training (EET) was 58.3% in December; an increase on 56.2% in March 2017 and higher than our statistical neighbour average of 49%.

6. Cabinet Panels

- 6.1 Since the last Executive Report to Council, the Children's Services Cabinet Panel has met on 2 November 2017, 7 February 2018 and 8 March 2018. The matters discussed can be found in the following locations:-

[Children's Services Cabinet Panel - 2 November 2017](#)

[Children's Services Cabinet Panel - 7 February 2018](#)

[Children's Services Cabinet Panel - 8 March 2018](#)

Teresa Heritage
Executive Member for Children's Services
March 2018

PORTFOLIO: COMMUNITY SAFETY AND WASTE MANAGEMENT

1. Cabinet decisions since the last meeting of County Council

- 1.1 There will have been 4 Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017. There were no items of business specifically attributed to this portfolio.

2. Consequences of Cabinet decisions before the last meeting of the County Council on 21 November 2017

- 2.1 Nothing to report.

3. Anticipated/future decisions to be made by Cabinet

Cabinet – 19 March 2018

A010/18 - The provision of a sustainable Household Waste Recycling Centre (HWRC) network: The HWRCs manage over 80,000 tonnes of waste and approximately 2.4 million visits each year. The service provides facilities to segregate a wide range of different materials for recycling, reuse or recovery and last year diverted over 70% of all waste away from landfill. Cabinet will be invited to consider a report that outlines pressure on the existing contractor for the services (Amey) and explores mitigations of potential risks to the County Council.

Future Meeting of Cabinet

The potential transfer of governance of Hertfordshire Fire and Rescue Service (HFRS) from the County Council to the Police and Crime Commissioner: This has now been independently assessed by CIPFA and a decision by the Home Secretary is awaited. Necessary information and decisions in relation to this will go through the Community Safety and Waste Management Panel and Cabinet in due course

4. Key Partnerships

- 4.1 **The East Coast Collaboration** of fire control rooms is now live, which will enable a fully integrated control function across four fire and rescue services (Hertfordshire, Norfolk, Humberside and Lincolnshire). This will provide increased emergency resilience to Hertfordshire Fire & Rescue Service.
- 4.2 **The Hertfordshire Waste Partnership (HWP)** has completed the reviews of the inter-authority mechanisms for transport subsidy payments and the Alternative Financial Model (AFM) mechanism. The technical review of the AFM concluded the mechanism remains fit for purpose and fair. It is anticipated a more root and branch review of the Model and its purpose may be required within the next 12-24 months. The review of the transport

subsidy led to a £150,000 efficiency saving for the County Council (as highlighted in the Integrated Plan).

- 4.3 The Hertfordshire Fly Tipping Group (FTG)**, led by the HWP, is showing promising signs of success with fly tipping in Hertfordshire during 2017/18 reducing significantly; from April to December 2017 the number of record incidents compared to the same period in 2016/17 reduced by 2,284 which is equivalent to a 19.4% reduction. A county wide multi-channel fly tipping campaign will roll out from mid-March onwards and is being supported by the FTG's 17 partner organisations. The efficacy of the FTG was recently recognised on the national stage at the Keep Britain Tidy awards where the FTG picked up the award for Best Partnership.

5. Other comments

5.1 Breathing Apparatus Replacement programme

Following a competitive tendering process, Interspiro have been chosen to provide the '10-year period' replacement for Hertfordshire Fire and Rescue Services compliment of the vital Breathing Apparatus (BA) sets and ancillaries at a cost of just under £500k. The phased transition to Interspiro has commenced with a comprehensive training package for Firefighters.

5.2 Review of Building Regulations and Fire Safety

Dame Judith Hackitt, who was appointed by the Government to lead an Independent Review of Building Regulations and Fire Safety following the Grenfell fire has published her interim findings. The interim report finds that:

- a culture change is required - with industry taking greater responsibility for what is built - this change needs to start now
- the current system for ensuring fire safety in high-rise buildings is not fit for purpose
- a clear, quick and effective route for residents to raise concerns and be listened to, must be created.

5.3 New Office for Product Safety and Standards

The Government has announced the creation of a new national oversight body tasked with identifying consumer risks and managing responses to large-scale product recalls and repairs. The Office for Product Safety and Standards will provide support and advice for local authority Trading Standards teams, co-ordinate work across local authorities where action is needed on a national scale and will ensure the UK continues to carry out appropriate border checks on imported products once the UK leaves the European Union.

- 5.4 The Secretary of State (SoS) for Ministry of Housing, Communities and Local Government** notified the Council on 1 February 2018 that the planning application, from Veolia Environmental Services Ltd, for an Energy Recovery Facility (ERF) at Rye House, off Ratty's Lane, Hoddesdon (presented to the 20 December 2017 Development Control Committee which resolved that it was minded to approve planning permission), is to be called-in and a "local inquiry" is to be scheduled.

In accordance with the relevant legislation, the Council in its role as Waste Planning Authority (WPA) is required to provide a statement of case to the SoS. A further letter from the Minister's department was received by the Council on the 8 February 2018 notifying the WPA of the case officer and to start the process of developing a bespoke timetable for the inquiry. This is very disappointing news for the applicant and for the County as Waste Disposal Authority. Further delay is now certain and risks of failing to secure a viable, in-county, long term solution for the treatment of Hertfordshire's residual waste have increased.

- 5.5 A new Ware Household Waste Recycling Centre 'super-site'** planning application was submitted to the County Council's WPA on 18 August 2017, and was determined and approved by the WPA under delegated authority on 20 February 2018. However, as the site is in the green belt the application has been referred to the SoS for consideration. This process will take up to 21 days for a decision on whether to call in the application.

6. Cabinet Panels

- 6.1 Since the last Executive Report to Council, the Community Safety and Waste Management Cabinet Panel has met on 8 February 2018 and 13 March 2018. The matters discussed at the Panel meetings can be found at the following locations:

[Community Safety and Waste Management Cabinet Panel - 8 February 2018](#)

[Community Safety and Waste Management Cabinet Panel - 13 March 2018](#)

Terry Hone

**Executive Member for Community Safety and Waste Management
March 2018**

PORTFOLIO: EDUCATION, LIBRARIES AND LOCALISM**1. Cabinet decisions since the last meeting of County Council**

- 1.1 There will have been 4 Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017. The following items of business were specifically attributed to this portfolio:-

Cabinet – 18 December 2017

A083/17- School to serve High Leigh housing development and potential relocation of Westfield Community Primary School, Hoddesdon:. Cabinet approved a proposal to pursue an option to deliver a 2 f.e. school to meet demand from the housing development through the relocation of Westfield Primary School. It agreed to the proposal and delegated to appropriate Chief Officers a number of decisions relating to the use of funds; making planning applications, procuring buildings, site disposals, and public consultation on the expansion and relocation of Westfield school.

Cabinet – 19 February 2018

A004/18 - Additional school places - information about the next primary expansion programme; approvals to the next secondary expansion programme (in St. Albans; Stevenage and for Hatfield); additional accommodation schemes; s106 funds; and for projects in Bishops Stortford: Cabinet received information about the next primary expansion programme and approved funding for the next secondary expansion programme, as well as two additional accommodation schemes, the application of S106 funds and projects in Bishops Stortford.

A063/17 - Determination of Hertfordshire County Council Admission Arrangements for 2019/20: Following consultation Cabinet approved the County Council's admission arrangements for 2019/20 with three minor changes. The County Council's admission arrangements for secondary schools and schemes of coordination for 2019/20 for statutory school age pupils were retained without change.

A056/17 - To consider the future of Hertfordshire Music Service: Cabinet confirmed the Council's commitment to supporting the purpose of the Music Service and supported the principle that Hertfordshire Music Service acquires a charitable or other appropriate status to allow it to operate outside the direct control of the Council. The Director of Children's Services will produce a detailed analysis of appropriate business structures, a financial plan and business case in support of the above, together with any appropriate transition plan; these will be presented to Cabinet for consideration in due course.

2. Consequences of Cabinet decisions before the last meeting of the County Council on 21 November 2017

2.1 School Planning

I am pleased to report that the Development Control Committee agreed, on 19 February 2018, that planning permission be granted for the construction of new 6 f.e. secondary school in Harpenden, subject to a number of conditions and the application being referred to the Secretary of State for a decision as to whether to call in the application for his determination. This was a major step towards the establishment of this school.

3. Anticipated/ future decisions to be made by Cabinet

Cabinet – 23 April 2018

A069/17 - Proposal to reconfigure existing services to schools to support the needs of primary aged children with Specific Learning Difficulties (SpLD) by 31 August 2018. Cabinet will be asked to consider the proposals for SpLD services.

A011/18 – Decision on whether to adopt an alternative delivery model for Hertfordshire libraries: Cabinet will be invited to reach a decision on an alternative delivery model.

A017/18 - Statutory notice in respect of the proposal to enlarge the premises of Belswains Primary School, Hemel Hempstead and St Peter's School, St Albans taking into consideration the outcome of a public consultation: Cabinet will be asked to decide whether to publish a statutory notice in respect of each of these schools. Approval will also be sought for the consequential budget implications.

A019/18 - To consider proposed financial contributions in relation to Tower Primary School, Ware: Cabinet will be invited to consider proposed financial contributions to address building condition and ICT issues at the school.

Cabinet – 14 May 2018

A020/18 – Children and Young People's Plan: Following a joint meeting of the Children's Services and the Education, Libraries and Localism Cabinet Panels, Cabinet will be invited to recommend to full Council approval of the updated Children and Young People's Plan.

Cabinet – 18 June 2018

A018/18 - Whether to publish a statutory notice in respect of the proposal to enlarge and relocate Westfield Community Primary School to a new school site at High Leigh, Hoddesdon, taking into consideration the outcome of a public consultation: Cabinet will be asked to consider the outcome of public consultation and to decide whether to approve the publication of statutory

notices for the expansion of Westfield Primary School. It will also receive a financial update on the project.

Future Meeting of Cabinet

The Council's admission arrangements for 2020/21 will be considered by Cabinet in autumn 2018 with a request to consult if amendments are proposed.

4. Key Partnerships

4.1 Armed Forces Covenant

The Covenant Board met on 6 March and continues its work in embedding the Covenant in the community. I was proud to attend the prize giving assembly at Wheatcroft School in January; the winning school in the annual Christmas Schools Art Competition. This year's theme, celebrating the RAF centenary, attracted over 1,000 entries; the top 20 of which were sent to aircrew overseas for judging.

As we approach the last year of events marking the centenary of World War One, the Board is preparing for the final commemorative stone-layings to honour Victoria Cross recipients Frank Young and John Collings-Wells in Hitchin and Markyate respectively. The County Council will also be participating in the 'Battle's Over – A Nation's Tribute' beacon lighting event. This will take place on Sunday, 11 November at Hertford Castle. Many other beacons will also be lit across various locations in the County to mark the end of World War One.

4.2 Hertfordshire Lifestyle and Legacy Partnership

The Lifestyle and Legacy Partnership met on 19 January 2018. The partnership celebrated the successful launch of Hertfordshire's Year Of Physical Activity (YOPA) that month. Bob Lisney, the Chief Executive of Public Monuments and Sculpture Association (PMSA), also came to speak to the partnership about their project to catalogue the public sculptures of Hertfordshire, as part of 'The Public Sculpture of Britain' series. The partnership will work closely with PMSA to support them find useful contacts in the County to deliver their exciting project.

4.3 Hertfordshire Compact

The Hertfordshire Compact Partnership continues to build on the positive relationship between Hertfordshire statutory organisations and the voluntary and community sector. The number of signatories to the Hertfordshire Compact is now at 40 with West Hertfordshire Hospitals NHS Trust being the latest to join.

4.4 Hertfordshire Community Foundation

As part of my role as a County Councillor appointed trustee I participated in the allocation of small grants to voluntary sector organisations. These grants of up to £10,000 are administered on behalf of the Hertfordshire Community Grants Scheme and are designed to develop or start a new project or service

to those who will benefit most. The range was wide both in terms of beneficiaries and projects.

5. Other comments

5.1 Admissions and Transport

National allocation day for secondary transfer places is 1 March. This year the number of Hertfordshire applicants has risen to 14,175 from 13,654, an increase of 3.68%, as anticipated as the previous increase in primary numbers start to move into the secondary sector. Out county applications have also increased to 4010, bringing the total cohort size to 18,185.

Across Hertfordshire satisfaction rates have remained broadly the same as last year with 78.17 % of Hertfordshire pupils allocated their first preference school and 94.42% one of their preferences, compared to 78.64% and 94.42% respectively in 2017.

National allocation day for primary places is 16 April and the allocation process is still underway. The 2018 cohort is slightly smaller than last year, with 14,223 Hertfordshire pupils applying for Reception place compared to 14,494 in 2017 – a decrease of 1.87%.

5.2 Libraries

On 12 December 2017, I attended an Alternative Delivery Models Masterclass at Beeston Library in Nottinghamshire. This event was organised by the national Libraries Taskforce for local authorities considering adopting alternative delivery models for the delivery of library services. It featured presentations from those library services already operating as Public Service Mutuals (Devon, Suffolk, Nottinghamshire and York), as well as contributions from the Department for Digital, Culture, Media and Sport (DCMS) and Mutual Ventures.

In February, I visited the Hitchin Library to see the results of the extensive refurbishment completed in two phases in December and January. New features include a much improved children's library complete with a Harry Potter wall, improved reference and study facilities with powered wi-fi benching, a disabled toilet, and a bookable community meeting room. I am pleased to report that customer reaction to the refurbishment has been overwhelmingly enthusiastic.

On 4 February, I attended a performance of 'Alice in the Cuckoo's Nest' at Watford Central Library, by Librarian Theatre – a theatre company formed specifically to perform in library spaces.

6. Cabinet Panels

- 6.1 Since the last Executive Report to Council, the Education, Libraries and Localism Cabinet Panel has met on 14 December 2017 and 6 February 2018. The matters discussed can be found at the following locations:

[Education, Libraries and Localism Cabinet Panel - 14 December 2017](#)

[Education, Libraries and Localism Cabinet Panel - 6 February 2018](#)

Terry Douris
Executive Member for Education Libraries and Localism
March 2018

PORTFOLIO: ENVIRONMENT PLANNING AND TRANSPORT

1. Cabinet decisions since the last meeting of County Council

- 1.1 There will have been 4 Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017.

Cabinet – 18 December 2017

A077/17 - Review of current financial arrangements with Groundwork East and the Herts and Middlesex Wildlife Trust: Cabinet agreed a phased withdrawal of financial support from Herts and Middlesex Wildlife Trust and Groundwork East with effect from 1 April 2018

Cabinet – 19 February 2018

A065/17 - INTEGRATED PLAN 2018/19 - 2021/22 (incorporating the Strategic Direction and Financial Consequences and the Treasury Management Strategy):
SaverCard proposals:

The option was given at the Environment, Planning and Transport Cabinet Panel to Increase the cost of purchasing the SaverCard by £5 to deliver an additional £63,580 income each year with an on-going and timetabled cost review ever 3 years. The budgeted income from SaverCard purchases is £145,000. Prices have not been increased since 2015 and therefore a proposed increase from September 2018 was recommended (the start of the academic year). Following a recommendation from the Panel and in the light of the updated budget position, Cabinet decided to defer the increase for a further year.

2. Consequences of Cabinet decisions before the last meeting of the County Council on 21 November 2017

- 2.1 In September a consultation on the first stage of the Minerals Local Plan Review was agreed. That consultation has now ended and a report on the results of the consultation will be brought back to Panel in the Spring.

3. Anticipated/ future decisions to be made by Cabinet

Cabinet – 14 May 2018

A006/18 - Hertfordshire County Council Membership of emerging Sub-National Transport Bodies: Cabinet will be asked to consider the Council's membership of this body.

A012/18 - Adoption of revised Minerals And Waste Development Scheme: Cabinet will be asked to recommend that Council adopts the revised Scheme.

A013/18 - Approval of Local Transport Plan: Cabinet will be asked to recommend that Council adopts the Local Transport Plan 4.

Cabinet – 9 July 2018

A025/18 - Approval of A414 strategy: Cabinet will be asked to approve the proposed strategy.

A026/18 - South West Herts Growth and Transport Plan: Cabinet will be invited to consider and approve the Plan.

4. Key Partnerships

4.1 Hertfordshire Infrastructure and Planning Partnership (HIPP)

On 27 November I attended a meeting of the Hertfordshire Infrastructure and Planning Partnership. On 15 January I attended a special meeting on HIPP which was called to consider the proposals on joint planning in the county, which were to be presented to the County Leaders Group. On 15 February I attended the Herts Leaders meeting, where the HIPP proposals on joint planning in the County were discussed

4.2 Abbey Line Community Rail Partnership

On 9 December I attended the Abbey Line Community Rail Partnership Santa Special Event.

4.3 A414 Member Group

On 19 December I attended a meeting of the A.414 Member Group.

4.4 Six Authorities Group

On 17 January I attended a meeting of the Six Authorities Group, which discussed the consultation on the Mayor's Plan for London.

4.5 Harlow/Gilston Garden Town Board

On 22 January and 8 February I attended meetings of the Harlow/Gilston Garden Town Board.

4.6 Hertfordshire Local Transport Body

On 25 January I attended a meeting of the Hertfordshire Local Transport Body.

4.7 Stansted Airport Transport Forum

On 8 March I attended the meeting of the Stansted Airport Transport Forum.

4.8 East of England Transport Forum

On 13 March I attended a meeting of the East of England Transport Forum.

5. Other comments

- 5.1 On 23 November I, along with other Members and officers, attended a planning and infrastructure charrette, which was chaired by Lord Salisbury.

This was one of a series of meeting that will be taking place during 2018 to examine strategic infrastructure issues in the County.

- 5.2 On 26 January I attended the Wider South East Summit, which was focussed on the consultation Draft of the Mayor's Plan for London. A report on the County Council's proposed response to the Draft Plan was considered by the February Environment, Planning and Transport Panel.
- 5.3 On 23 January I attended a workshop session with the five south west Hertfordshire Authorities (Dacorum Borough Council; Three Rivers District Council, Watford Borough Council; Hertsmeire Borough Council and the City and District of St Albans), which considered whether they should embark on a joint strategic plan for their area. The conclusion of the meeting was that there was support for this proposal, and a report on this matter and the draft memorandum of Understanding which is being proposed, was considered by Environment Planning and Transport Panel in March. It has been confirmed that the five authorities have been successful in gaining funding form the Planning Delivery Fund to support this joint work over the next two years.
- 5.4 All three of the major airports which impact on the County are starting to bring forward their proposals for expansion. At Stansted, the Planning application to expand the airport up to 43 million passengers per year, has just been submitted to Uttlesford District Council. At Luton, the airport is starting to develop its plans which will result in a Development Consent order application being considered by the Planning Inspectorate for expansion up to 38 million passengers per year. Finally, Heathrow are currently consulting on in the first stage of their Development Consent Order process for the expansion of the airport. Reports on these proposals will be brought to future meetings of the Panel. Whilst recognising the economic potential of airport expansion the County Council will be pressing for recognition of the potential impacts on local infrastructure, funding for mitigation schemes and improved public transport connections.
- 5.5 On 8 February I attended the fourth annual UK Bus Summit which was held in London at the QEII Conference Centre, Westminster . This year the focus was on why buses are an integral part of the solution to Clean Air Zones rather than the problem. As well as 'disruptive technology' and what impact this has on the bus sector.
- 5.6 The Countryside Management Service is writing a Greenspace Action Plan for the Cole Green Way between Hertford and Welwyn Garden City. The plan, developed with Highways and Property, aims to improve the Cole Green Way, recognising its importance to the community and its potential for active travel. The top priority is to improve its surface and drainage. In response to overwhelming feedback from the community, works to remove accumulated mud and leaf litter along the route have been brought forward and will now be completed during March.

6. Cabinet Panels

- 6.1 Since the last Executive Report to Council, the Environment, Planning and Transport Cabinet Panel has met on 5 February 2018 and 9 March 2018. The matters discussed can be found at the following locations:

[Environment, Planning and Transport Cabinet Panel - 5 February 2018](#)

[Environment, Planning and Transport Cabinet Panel - 9 March 2018](#)

Derrick Ashley
Executive Member for Environment, Planning and Transport
March 2018

PORTFOLIO: HIGHWAYS

1. Cabinet decisions since the last meeting of County Council

- 1.1 There will have been 4 Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017. The following items of business were specifically attributed to this portfolio:-

Cabinet – 18 December 2017

A051/17- Winter Service Criteria: Cabinet agreed the winter service criteria for implementation in 2018/19.

A075/17 - Highways Drainage Gully Emptying and Cleaning Service: Cabinet approved proposed revisions to the gully emptying and cleaning service and proposed changes to the highway fault reporting system.

A072/17 - Highway Service Review: (i) potential extension of highways service term (Ringway) contract and (ii) potential extension to the client support term (Opus-Arup) contract: Cabinet agreed that the Client Support Term contract with Opus International Consultants (UK) Limited and Ove Arup and Partners Limited be extended in accordance with the contract for a period of up to 5 years; and that the Highways Service Term Contract with Ringway Infrastructure Services Limited be extended in accordance with the contract for a period of up to 5 years. A further report will be presented to the Panel at a later date on the final contractual arrangements for the extension of the contracts as mentioned above.

Cabinet – 19 February 2018

A086/17 - New River Bridge (Essex Road, Hoddesdon): Cabinet agreed to proceed with all necessary statutory processes and to take all necessary steps, to enable the delivery of the New River Bridge, Essex Road, Hoddesdon.

2. Consequences of Cabinet decisions before the last meeting of the County Council on 21 November 2017

- 2.1 Nothing to report.

3. Anticipated/ future decisions to be made by Cabinet

Cabinet – 19 March 2018

A089/17 - Highways Integrated Works Programme and Procurement Routes 2018/19: Cabinet will be asked to approve the Highways Integrated Works Programme for 2018/19 and the procurement routes for its delivery.

Cabinet – 18 June 2018

A090/17 – To consider whether to approve changes to the current Highways Resilience Network: Cabinet will be invited to consider whether to approve the proposed changes.

A021/18 – Proposed LED Illumination Strategy: Cabinet will be asked to approved the proposed Strategy.

A022/18 – Approval of Winter Service Operational Plan (WSOP) 2018/19: Cabinet will be asked to approve the WSOP.

4. Key Partnerships

4.1 Nothing to report

5. Other comments

5.1 The theme of my report this month is the relentless pace of technology.

5.2 We all know that technology is enabling a period of rapid change in transportation which will pose opportunities and threats in equal measures.

5.3 The DfT (Department for Transport) has indicated that we will see the first fully autonomous vehicles on the roads in 2021 and a target for a sales ban on new petrol and diesel cars has been set for 2040.

5.4 That said, we don't know exactly what is going to happen, or when, or how, but I want us to track and influence the impending revolution within the County, rather than sit back and let things get done to us.

5.5 The best way to track and influence is to connect into academic, government and industry networks.

5.6 Both Ringway and Opus Arup have committed to work with us to prepare for the future.

5.7 Opus Arup will be recruiting a specialist, manager to co-ordinate stakeholders across the County Council and its partners to develop our approach whilst providing the gateway to the global expertise of Opus, WSP and Arup.

5.8 Ringway is making a bid to join our service into the Knowledge Transfer Partnership scheme. The scheme helps businesses in the UK to innovate by linking them with research organisations and post graduates and enable new skills and latest thinking to deliver innovation projects through research and knowledge-based partnership. If successful, this will help us think about how we go about making provision for transport in the proposed new garden town of Gilston and in towns like Watford and Stevenage that are undergoing significant regeneration and growth.

- 5.9 Rupert Thacker, one of our senior officers, is joining the Senior Advisory Group of the new Smart Mobility Research Unit at the University of Hertfordshire.
- 5.10 Turning to specific initiatives, the County Council has recently participated in a part funded Innovate UK public private partnership project called oneTRANSPORT. The project investigated the feasibility of making access to highway transport data, especially real time traffic data, easier. This enabled a case study to look at managing traffic during Watford's home football games more intelligently. As a result, the County Council and Watford Borough Council were able to introduce initiatives that led to lower levels of traffic congestion and better utilisation of parking arrangements during home fixtures.
- 5.11 We are also hooked up with Essex CC and Telensa, the company that provides the central management system for our LED street lights. Telensa will be extending use of our lighting communication systems to prove the technology to trial the value of:
- Gully monitoring: blocked street drains (gullies) cause flooding, and monitors can alert and even predict problems before they cause a flood.
 - Highway wind monitoring: instantly alerts the highways team of high winds or gusts, and builds a data set that helps to predict dangerous local driving conditions.
 - Traffic monitoring and analytics: from dimming unnecessary streetlighting on empty roads to understanding local traffic patterns.
 - Waste bin monitoring: enables cleaner streets through more responsive collections, and helps make sure there is enough capacity where it is needed.
 - Air quality monitoring: provides street-by-street measurement of air quality to complement the broad picture provided by existing monitoring stations.
- 5.12 Finally, as you know, the Corporate Plan includes a specific action to use the central control system for LED lights to enable more variable arrangements for part night lighting and dimming. Based on recent research that shows that the human eye reacts differently to different types of light, we will be looking at whether we can not only dim LED lighting further, but also reduce the exaggerated contrast between the light and dark patches that the eye perceives. We will start with an informal trial in Stevenage and, if this proves successful, we will undertake more formal trials in both Watford and Stevenage. I would be pleased to invite my fellow Group Spokespersons to observe these trials. If these trials prove successful, then this will provide the opportunity to switch lights off later and back on earlier within the Part Night Lighting regime, without increasing costs, or the carbon impact.

6. Cabinet Panels

- 6.1 Since the last Executive Report to Council, the Highways Cabinet Panel has met on 31 January 2018 and 7 March 2018. The matters discussed can be found at the following locations:

[Highways Cabinet Panel - 31 January 2018](#)

[Highways Cabinet Panel - 7 March 2018](#)

Ralph Sangster
Executive Member for Highways
March 2018

PORTFOLIO: PUBLIC HEALTH, PREVENTION AND PERFORMANCE

1. Cabinet decisions since the last meeting of County Council

- 1.1 There will have been 4 Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017. There were no items of business specifically attributed to this portfolio.

2. Consequences of Cabinet decisions before the last meeting of the County Council on 21 November 2017

- 2.1 On 25 September 2017 Cabinet agreed the proposed approach to re-commission a Family Centre Service. That procurement process has now been completed and the contract to provide an integrated range of services including Children's Centres, School Nurses and Health Visitors for the next six years has been awarded. The name of the successful bidder cannot be publicly released at the time of writing.

3. Anticipated/ future decisions to be made by Cabinet

- 3.1 None at this time from this portfolio.

4. Key Partnerships

- 4.1 Work on the County Council's Prevention Strategy is ongoing and an update report was presented to the Public Health, Prevention and Performance Cabinet Panel on 12 March 2018 (see link in paragraph 6.1).
- 4.2 Deborah Fielding has taken over as the full-time leader for the [Hertfordshire and West Essex Sustainability and Transformation Plan \(STP\)](#). Previously Chief Executive of West Essex CCG, she is committed to the principles and vision of our area's STP and has said that we can only improve our health and wellbeing by working together in new ways with the public, health and social care employees.

5. Other comments

- 5.1 Changes to the location of sexual health hubs over the coming months mean that the clinic on the West Herts Hospital site in St Albans will be closed and a new clinic will be opened in Hatfield Town Centre. This is ideally situated to be very accessible to service users and £750k has been allocated to ensure that the facilities meet all service needs. Sexual health services will continue to be delivered in St Albans at an upgraded clinic at the Principle Health Centre.
- 5.2 Hertfordshire's Year of Physical Activity ([HertsYOPA18](#)) aims to get everyone in the County active. The year got off to a great start with two new

Parkruns at Letchworth and Hartham Common, and I participated in the New Year's Day run at Gadebridge. There is a different theme every month so everyone can get involved. February focussed on workforce development and volunteering, whilst March and April will see activities aimed at young people and older adults respectively.

- 5.3 [A new campaign](#) has been launched to encourage young people in Hertfordshire to 'Just Talk' about their mental health. With one in 10 children aged 5 to 16 having a significant mental health problem, helping young people to open up and get support is vital. Health, council and community and voluntary organisations from across Hertfordshire are working together to promote Just Talk and schools are holding Just Talk assemblies and lessons to normalise conversations about mental health.
- 5.4 Around 80 professionals working with young people in Hertfordshire attended the [Just Talk: Protecting and improving young people's mental health event](#) on 21 February 2018. They reflected on the impact and lessons of the [Just Talk campaign](#) and celebrated the achievements of young people.
- 5.5 More than 60 members and officers from county and districts attended a seminar on Air Quality on 23 January 2018. The event was chaired by the Chief Executive of the UK Health Forum, Paul Lincoln with the aim of highlighting and discussing the unquestionable impact of poor air quality. The clear consensus was that a countywide strategy is needed to deal with the problem.
- 5.6 Hertfordshire is planning some 100,000 new homes over the next fifteen years. The Hertfordshire Forward event on 13 February 2018 looked at how these can be delivered in a way that is viable, sustainable and with the necessary infrastructure, whilst supporting positive social outcomes and providing enhanced quality of life for new and existing residents. The event included a presentation from Jim McManus, Director of Public Health, emphasising the importance of considering health as part of these developments.

6. Cabinet Panels

- 6.1 Since the last Executive Report to Council, the Public Health Prevention and Performance Cabinet Panel has met on 2 February 2018 and 12 March 2018. The matters discussed can be found at the following locations:

[Public Health, Prevention and Performance Cabinet Panel - 2 February 2018](#)

[Public Health, Prevention and Performance Cabinet Panel - 12 March 2018](#)

Richard Roberts
Executive Member for Public Health, Prevention and Performance
March 2018

PORTFOLIO: RESOURCES, PROPERTY AND THE ECONOMY

1. Cabinet decisions since the last meeting of County Council

- 1.1 There will have been 4 Cabinet meetings (18 December 2017, 22 January 2018, 19 February 2018 and 19 March 2018) since the last Executive Report to County Council on 21 November 2017. The following items of business were specifically attributed to this portfolio:-

Cabinet - 18 December 2017

A052/17 - Hertfordshire County Council Finance Report – Quarter 2, 2017/18: Cabinet agreed that capital budgets of £63.866m be reprogrammed to 2018/19 or future years; and capital budgets of £1.279m, be reprogrammed from 2018/19 to 2017/18, to meet spend in that year as set out in the report.

A057/17- Sale of the Authority's Share of Hertfordshire Schools Building Partnership: Cabinet agreed and authorised the sale of the County Council's minority interest of 20 shares in Hertfordshire Schools Building Partnership Limited and 180 shares in Hertfordshire Schools Building Partnership Phase 1 Holdings Limited.

A076/17 - Joint Promotion of Land Owned by Hertfordshire County Council and Borough of Broxbourne at Brookfield Riverside: Cabinet agreed that a joint marketing and procurement exercise between the County Council and Broxbourne Council be carried out as soon as possible.

A040/17 - procurement of the Property Development Partner: Cabinet considered the matters set out in Part 1 & Part 2 reports, and authorised the selection of the Preferred Bidder (as agreed in the Part II business).

Cabinet - 22 January 2018

A062/17 – Public Engagement on the 2018/19 – 2021/22 Integrated Plan: Cabinet noted the results of the public engagement activity undertaken and agreed to take this into account when considering the proposed Integrated Plan for 2018/19 – 2021/22.

A061/17 - INTEGRATED PLAN 2018/19 - 2021/22 (incorporating the Strategic Direction and Financial Consequences and the Treasury Management Strategy): Cabinet agreed that the proposed Integrated Plan including the revenue budget and capital programmes for 2018/19 – 2021/22 be presented for review by Service Cabinet Panels, Overview & Scrutiny Committee, and Resources and Performance Cabinet Panel, prior to the next Cabinet meeting on 19 February 2018; and approved the release of schools budget data/information to the Department for Education (DfE).

A084/17 - Harpenden Secondary School – Authority to enter into the Development Agreement and lease: Cabinet agreed that the County Council enters into a Development Agreement for a new Secondary School in Harpenden with the Secretary of State for Education and the Secretary of State for Housing, Communities and Local Government. Cabinet further agreed to enter into a lease of the new school with the Secretary of State for Housing, Communities and Local Government.

A085/17 - Croxley Green Secondary School – Authority to enter into the Development Agreement and Occupation Lease: Cabinet agreed that the County Council enters into a Development Agreement for a new Secondary School in Croxley Green with the Secretary of State for Education and the Secretary of State for Housing, Communities and Local Government. Cabinet also agreed to enter into a lease of the new school with the Secretary of State for Housing, Communities and Local Government.

A060/17 - Hertfordshire Skills Strategy to 2020: Cabinet agreed the Hertfordshire Skills Strategy.

Cabinet - 19th February 2018

A063/17 - Comments and Conclusions of the Council's Cabinet Panels on the Integrated Plan Proposals 2018/19 – 2021/22: Cabinet noted the comments and conclusions of the Cabinet Panels on the draft Integrated Plan.

A067/17 - Scrutiny of the Integrated Plan Proposals 2018/19 – 2021/22: Report of the Overview & Scrutiny Committee: Cabinet agreed the recommendations of the Overview and Scrutiny Committee.

A065/17 - INTEGRATED PLAN 2018/19 - 2021/22 (incorporating the Strategic Direction and Financial Consequences and the Treasury Management Strategy: Cabinet approved proposed changes to the draft IP to reflect a deferral of the implementation of a price increase to bus Saver Cards and to propose a change to the structure of the Adult Social Care charging arrangements approved by Cabinet in January 2018, and with these changes, and the proposed treatment of additional funding confirmed since the draft Plan was published, approved the revised Integrated Plan for debate and approval at the County Council meeting on 20 February 2018.

A005/18 - St Albans City and District Council Local Plan Call For Sites Consultation (Jan/Feb 2018): Cabinet approved the proposed response to the call for sites and approved a change to the Council's previous policy with regards to land at the former Radlett Aerodrome. Cabinet approved the site's inclusion in this response to allow the City and District Council to consider it for inclusion in their Local Plan for housing rather than a strategic rail freight interchange.

A009/18 - To consider the future of rural estate land at Baldock: Cabinet agreed that this land be declared surplus to County Council requirements and approved its future disposal.

A007/18 - Wheatsheaf Farm, High Canons, Borehamwood – To consider the future of the Farmhouse And Farm Buildings: Cabinet agreed that this site be declared surplus to County Council requirements and approved its future disposal.

A008/18 - Land At Foxgrove Path, South Oxhey – To consider the future of the land: Cabinet agreed that this site be declared surplus to County Council requirements and approved its future disposal.

2. Consequences of Cabinet decisions before the last meeting of the County Council on 21 November 2017

2.1 The Potential Transfer of Governance of Hertfordshire Fire and Rescue Service from Hertfordshire County Council to the Police and Crime Commissioner

Cabinet agreed that the County Council should respond to the Police and Crime Commissioner's consultation, opposing the Police and Crime Commissioner's proposal to become the Fire & Rescue Authority for Hertfordshire.

Subsequent to this decision, the Home Secretary appointed the Chartered Institute of Public Finance & Accountancy (CIPFA) to perform an independent assessment of the Hertfordshire PCC's local business case. This review concluded in early January and CIPFA submitted a private report to the Home Secretary. At the time of writing, we do not have any indication of when the Home Secretary may make a decision about the future governance of Hertfordshire Fire & Rescue Service.

2.2 Business Rates Retention Pilot and Business Rates Pool

Cabinet approved the submission of an application to form a Hertfordshire 100% Business Rate Retention Pilot and a Hertfordshire Business Rates Pool.

Whilst the Business Rates Pool application was successful, we were very disappointed that Hertfordshire's application for the Business Rate Retention Pilot was not approved. The principal reason why it was unsuccessful appears to be affordability and government not being able to support all of the high-quality applications they received. We await details of the proposed extension of the pilot arrangements with new bids expected to be welcomed later this year for new pilots in 2019/20.

3. Anticipated/ future decisions to be made by Cabinet

Cabinet - 19 March 2018

A014/18 - Hertfordshire County Council - Appointment of joint venture property development partner: Cabinet will be asked to approve appointment of a joint venture property development partner.

A015/18] - Proposed acquisition of land to the south of Bygrave Road, Baldock; Cabinet will be invited to consider whether to acquire the land subject of the report.

4. Key Partnerships

4.1 Hertfordshire Local Enterprise Partnership (LEP)

The most recent meeting of the LEP Board took place on 14 December at Airbus in Stevenage. The Board received an update on the Enterprise Zone; agreed that an offer be made to the Secretary of State at BEIS for the Herts LEP Local Industrial Strategy to be a strategy development pathfinder; considered a programmes and project approvals update; and received feedback on the Annual Conversation with BEIS.

The LEP's Assurance Framework has been updated to reflect recommendations from the BEIS Best Practice Guidance and the Shared Internal Audit Service audit.

On 9 January, an Overview and Scrutiny seminar was held for Members covering the role and remit of the LEP and how it is addressing the needs of the local economy. A scrutiny of the LEP is proposed for May 2018.

4.2 London Stansted Cambridge Consortium (LSCC)

The LSCC Board met in Peterborough on 18 January. The Board agreed to support the development of Transport East – a Sub-national Transport Body for the East of England; work with BEIS and the Corridor's LEPs to ensure that Local Industrial Strategies are coordinated to reflect the Corridor's positive economic narrative and agreed to formulate a response to the Mayor of London's draft London Plan.

The Consortium agreed to receive a formal proposal asking the Consortium to contribute £30,000 for the West Anglia Taskforce (or an amount consistent with contributions from LEPs, GLA/TfL, Abellio Greater Anglia and Stansted Airport).

The Consortium was shown the developing Innovation Corridor branding and new website.

4.3 Visit Herts

The Visit Herts Partnership Group met on 5 February at Warner Bros.

The 2018 Herts Big Weekend will take place on 24 & 25 March when residents will have the opportunity to secure free entry tickets made available by the county's tourist attractions, venues and destinations. The aim is to give Hertfordshire residents the chance to discover – or rediscover – the things to see and do on their doorstep, and encourage them to spread the word about their county.

Go To Places, that provides the Visit Herts destination management service, has secured £1m from the Discover England Fund for its Gourmet Garden Trails of England project.

5. Other comments

5.1 None.

6. Cabinet Panels

6.1 Since the last Executive Report to Council, the Resources, Property and the Economy Cabinet Panel has met on 15 December, 14 February and 15 March. The matters discussed can be found at the following locations:

[Resources, Property and the Economy - 15 December 2017](#)

[Resources, Property and the Economy Cabinet Panel - 14 February 2018](#)

[Resources, Property and the Economy Cabinet Panel - 15 March 2018](#)

David Williams
Executive Member for Resources, Property and the Economy
March 2018

REPORT FROM THE HEALTH SCRUTINY COMMITTEE

The Committee will meet on the 15, 21 and 29 March 2018.

15 and 29 March 2018

1. ANNUAL SCRUTINY OF HEALTH ORGANISATIONS QUALITY ACCOUNTS 2018/19

- 1.1 Members are advised that the Committee will meet on the 15 March 2018 and 29 March for its Annual Scrutiny of Health Providers Quality Accounts.
- 1.2 Following the failings at Mid-Staffordshire Hospital Trust an inquiry was held and its report published in 2013. Quality Accounts were the NHS's response to the inquiry's recommendations and it is intended that the measures introduced will prevent another Mid-Staffordshire occurring. The focus of the Quality Account scrutiny is on the patient experience and services are assessed against patient safety, effectiveness of treatments received and patient feedback. All healthcare providers (including the independent sector) are required to publish a Quality Account annually.
- 1.3 The Committee's scrutiny will be conducted over two days. The meeting will commence on 15 March 2018 when the Committee will gather its evidence and reconvene on Thursday, 29 March 2018 to consider its evidence, reach its conclusions and formulate its recommendations. The draft report, scheduled to be published on 21 March 2018, will be viewable here:
<http://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/687/Committee/12/Default.aspx>
- 1.4 The focus of the scrutiny will be on the six provider trusts that deliver services to a significant number of Hertfordshire residents. The health organisations will be questioned in separate groups in either the morning or afternoon. These are:
 - Herts Partnership Foundation Trust (HPFT)
 - East & North Herts Hospital Trust (ENHT)
 - West Herts Hospital Trust (WHHT)
 - Herts Community NHS Trust (HCT)
 - East of England Ambulance Trust (EEAST)
 - Princess Alexandra Hospital Trust (PAH)
- 1.5 Each group will be joined by a member of the Healthwatch Hertfordshire Board.

21 March 2018

2. SCRUTINY OF HERTS VALLEYS CLINICAL COMMISSIONING GROUP'S PROPOSAL TO WITHDRAW £600,000 FUNDING FROM NASCOT LAWN NHS RESPITE CENTRE (THE "PROPOSAL")

- 2.1 An extraordinary meeting of the Health Scrutiny Committee will be held on 21 March 2018 in accordance with Standing Order SC3(4) to scrutinise Herts Valleys Clinical Commissioning Group's (HVCCG's) proposal to withdraw £600,000 funding from Nascot Lawn NHS Respite Centre. In accordance with Standing Order SC3(5) no other business will be considered.
- 2.2 The decision to hold the meeting was based on the outcome of the Judicial Review of the decision by HVCCG to withdraw funding of £600,000 from Nascot Lawn NHS Respite Centre in November 2017. The judgement found that the CCG had not consulted with the Council before reaching its decision.
- 2.3 Following the Judgment, the Council has received notice from Herts Valleys Clinical Commissioning Group that it is seeking to consult with the Council on a proposal to withdraw £600,000 funding from Nascot Lawn. HVCCG has informed the Council that it intends to reach a decision on the proposal on 3 May 2018 and has requested a response from the Council by 4 April 2018.
- 2.4 This scrutiny will take place in accordance with the provisions of Regulation 23 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 (SI 2013 / 218).
- 2.5 Agenda papers for the meeting can be found here:
<http://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/817/Committee/12/Default.aspx>

Seamus Quilty
Chairman
March 2018

HERTFORDSHIRE COUNTY COUNCIL

COUNTY COUNCIL

TUESDAY, 27 MARCH 2018 AT 10AM

Agenda Item
No.

9

**CHANGES TO THE COUNCIL'S CONSTITUTION: DIRECTOR OF
ENVIRONMENT AND INFRASTRUCTURE**

Report of the Chief Legal Officer

Author: Kathryn Pettitt, Chief Legal Officer
(Tel: 01992 555527)

1. Purpose of report

- 1.1 To inform Council of the creation of a new Chief Officer post of Director of Environment and Infrastructure and of the new senior officer management structure resulting from the creation of this post.
- 1.2 To request Council delegate appropriate non-executive functions to the Director of Environment and Infrastructure.
- 1.3 To seek Council's approval to revisions to the County Council's Constitution set out in the Report

2. Summary

- 2.1 At its meeting on 5 February 2018 Employment Committee considered a report from the Assistant Director of Human Resources which had been requested by the Leader of the Council. The report set out the context and rationale for the proposal to separate the roles and responsibilities of the Chief Executive and Director of Environment to create a new chief officer post to be known as the Director of Environment and Infrastructure. The Chief Executive as Head of Paid Service agreed to the creation of the new Chief Officer post and recommends that Council agrees to the inclusion of the revised senior officer management structure as set out in this Report.
- 2.2 Employment Committee agreed to the creation of the new Chief Officer post of Director of Environment and Infrastructure and recommended that Council agrees to changes to the Constitution as the result of the creation of this post. This report sets out the recommendations from Employment Committee and the resulting changes to the Constitution.
- 2.3 Section 7.4 of the Constitution provides that the Leader of the Council allocates responsibility for discharging executive functions and so he will allocate executive functions to the Director of Environment and Infrastructure.

3. Recommendations

3.1 That Council:

- (a) agrees to the inclusion in the Constitution a revised senior officer management structure as set out in Appendix 1B to the Report to include the post of Director of Environment and Infrastructure; the revised senior officer management structure to take effect from 1 April 2018;
- (b) delegates to the Director of Environment and Infrastructure the functions set out in Part 2 of Appendix 2 to the Report (the Chief Executive to retain such delegations until the Director of Environment and Infrastructure takes up post).
- (c) confirms that the post of Chief Executive remains designated as Head of Paid Service with the principal responsibilities set out in paragraph 4.3 of the report and retains the delegations set out in Part 1 of Appendix 2 to the Report.
- (d) authorises the Chief Legal Officer to make to make any amendments as may be necessary to the Constitution to give effect to the decisions at (a) to (c) above.

4. Background

- 4.1 At its meeting on 5 February 2018 Employment Committee considered a report from the Assistant Director of Human Resources which had been requested by the Leader of the Council relating to the creation of a new Chief Officer post of Director of Environment and Infrastructure and:

agreed that:

- (a) subject as mentioned in (b) below, with effect from 1 April 2018, the roles and responsibilities of the Chief Executive and Director of Environment be separated and a new Chief Officer post of Director of Environment and Infrastructure be created with the principal areas of responsibility set out in paragraph 4.4 of the report [to Employment Committee].*
- (b) pending appointment to the post of Director of Environment and Infrastructure, the Chief Executive undertakes the role of Director of Environment and Infrastructure.*

agreed to recommend to Council that Council:

- (a) agrees for inclusion in the Constitution a revised senior officer structure to include the post of Director of Environment and Infrastructure with the principal responsibilities as set out in paragraph 4.4 of the report [to Employment Committee] and the revised officer structure to take effect*

from 1 April 2018 (As shown in Appendix 2 to the report [to Employment Committee]).

- (b) delegates to the Director of Environment and Infrastructure the functions currently set out in paragraph 4.4.5 of Annex 3 to the Constitution and currently delegated to the Chief Executive and Director of Environment (the Chief Executive to retain such delegations until the Director of Environment and Infrastructure takes up post).*
- (c) confirms that the post of Chief Executive is designated as Head of Paid Service with the principal responsibilities set out in paragraph 4.5 of the report [to Employment Committee] and retains the delegations in paragraphs 4.4.1 – 4.4.4 of Annex 3 to the Constitution.*
- (d) authorises the Chief Legal Officer to make any consequential amendments as may be necessary to the Constitution to give effect to the decisions at (a) to (c) above.*

4.2 The responsibilities of the post of Director of Environment and Infrastructure as agreed by the Employment Committee are:

- to provide overall direction to his/her department;
- to lead Hertfordshire County Council's engagement and negotiations with Hertfordshire's 10 Local Planning Authorities on growth, development and associated infrastructure;
- to be at the forefront of strategic discussions influencing how growth can be accommodated;
- to be responsible for services in respect of planning, highways, rights of way, waste management, traffic regulation, traffic management, road safety, passenger transport and tourism;
- to be responsible for strategic planning and economic well-being;
- to secure infrastructure for County Council services; and
- to promote and deliver the County Council's housing strategies.

4.3 The post of Chief Executive remains the designated Head of Paid Service for the Council with the following principal areas of responsibility:

- Overall corporate management and operational responsibility, including overall management responsibility for all officers; and
- Lead policy adviser to the Council and the Executive.

4.4 At its meeting on 27 March 2012 the County Council approved the appointment of John Wood as Chief Executive and Head of Paid Service with effect from 1 June 2012. The proposal to separate the roles and responsibilities of the Chief Executive and Director of Environment to create a new chief officer post do not affect the designation of the Chief Executive as the Head of Paid Service. Once the Director of Environment and Infrastructure takes up post the Chief Executive will, however, cease his existing role in relation to Environment, other than as line manager to the Director of Environment and Infrastructure.

- 4.5 It is proposed that the post of Director of Environment and Infrastructure be created with effect from 1 April 2018. Pending appointment to this post the Chief Executive will retain his current Director of Environment responsibilities and delegations.
- 4.6 The new Chief Officer structure reflecting the proposals in the report to Employment Committee is shown in Appendix 1A and the revised Section 9 to the Constitution incorporating these changes is set out at Appendix 1B to this Report. The Chief Executive as Head of Paid Service recommends to full Council that the revised senior officer management structure is incorporated into the Constitution.
- 4.7 As a result of the changes to the senior officer management structure Council needs to consider revising its delegations to chief officers of non-executive functions to reflect these changes and the Leader of the Council will be revising the delegation of executive functions. The non-executive functions which relate to the responsibilities of the post of Director of Environment and Infrastructure are set out in Part 2 of Appendix 2 to this Report.

5. Financial Implications

- 5.1 None arising from this Report

6. Equalities implications

- 6.1 When considering proposals placed before Members it is important that they are fully aware of, and have themselves rigorously considered the equalities implications of the decision that they are taking.
- 6.2 Rigorous consideration will ensure that proper appreciation of any potential impact of that decision on the County Council's statutory obligations under the Public Sector Equality Duty. As a minimum this requires decision makers to read and carefully consider the content of any Equalities Impact Assessment (EqIA) produced by officers.
- 6.3 The Equality Act 2010 requires the Council when exercising its functions to have due regard to the need to (a) eliminate discrimination, harassment, victimisation and other conduct prohibited under the Act; (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it and (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. The protected characteristics under the Equality Act 2010 are age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion and belief, sex and sexual orientation.
- 6.4 There are no equalities implications in relation to the decisions recommended in this report. Any equalities implications relating to the

implementation of the decisions of Employment Committee will be taken into account as part of the recruitment and selection process.

Background Information

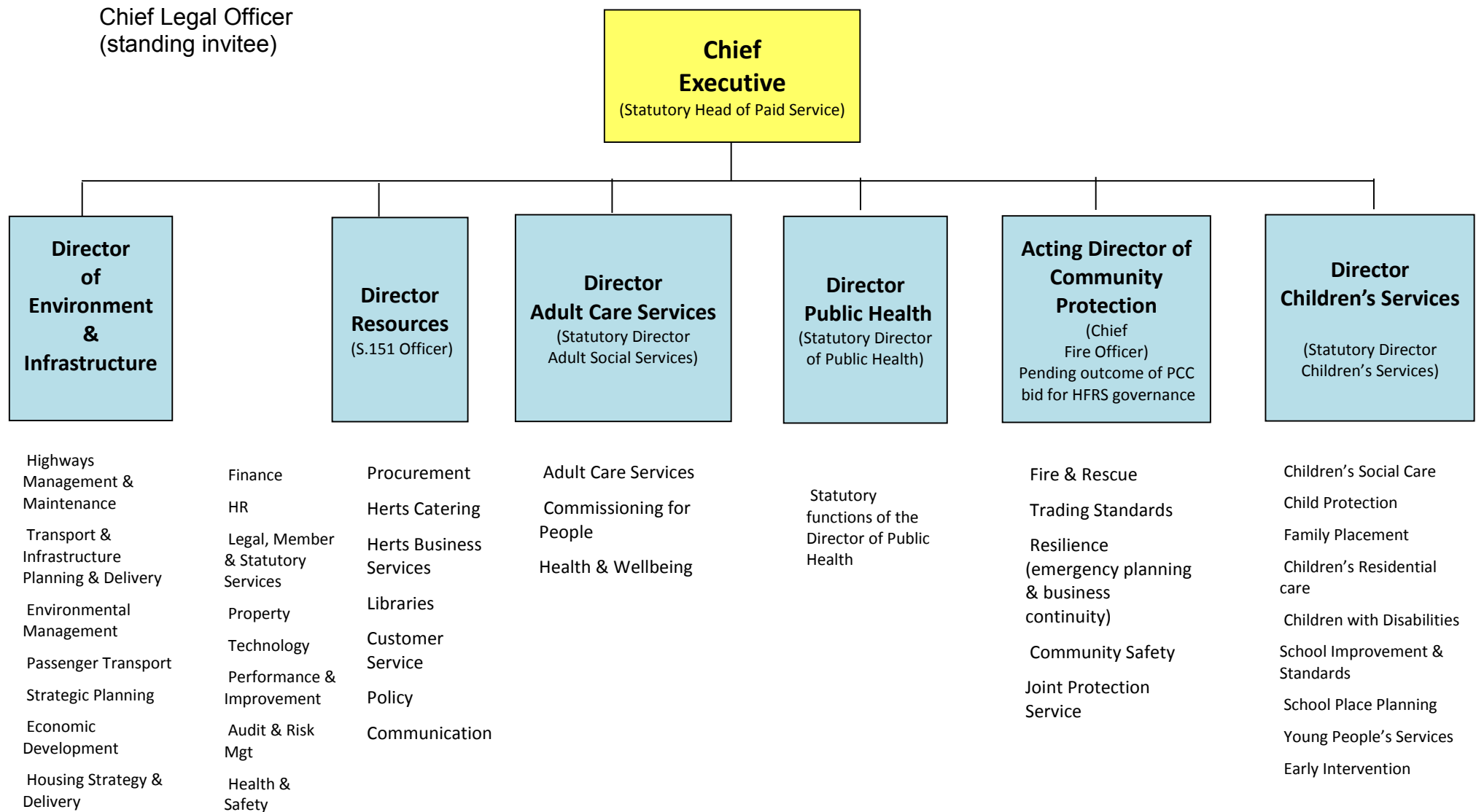
Employment Committee, 5 February 2018 Report and Minutes -

<http://cmis.hertfordshire.gov.uk/hertfordshire/Calendarofcouncilmeetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/677/Committee/9/Default.aspx>

Strategic Management Board (SMB) April 2018

Statutory and Service responsibilities

Appendix 1A



SECTION 9 - OFFICERS**9.1 Management Structure**

- a) The Council appoints a Chief Executive and Chief Officers as follows:

<u>Post</u>	<u>Principal areas of responsibility</u>
Chief Executive	Overall corporate management and operational responsibility, including overall management responsibility for all officers. Lead policy adviser to the Council and Executive.
Director Adult Care Services	Services for adults in need of support and assistance; commissioning for people; health and wellbeing, gypsy and traveller sites, money advice unit, relationships with NHS Trusts and commissioning groups serving Hertfordshire; Except, in all cases, for the functions delegated to the Director of Public Health.
Director of Children's Services	Children's social care, child protection, family placement, children's residential care, children with disabilities. School improvement and standards, special educational needs, school place planning and admissions, young people's services, early intervention, early years, children's centres and childcare, thriving/troubles families initiative, youth offending.
Director Community Protection	The Fire & Rescue Service; trading standards and community protection, emergency planning and business continuity; community safety; reduction of crime and disorder; requirements of Counter Terrorism and Security Act.
Director of Environment and Infrastructure	Highways management and maintenance; transport infrastructure planning & delivery, environmental management, passenger transport, strategic planning, economic development, housing strategy and delivery, securing County Council infrastructure needs.

Director of Public Health	The statutory functions of the Director of Public Health under the National Health Service Act 2006 (as amended)
Director of Resources	The proper administration of the Council's financial affairs. The Council's human, property and IT resources; Legal, Democratic Services and member support, Internal Audit, risk management, health and safety, procurement, Hertfordshire Business Services, communications, strategic partnerships, public libraries, archives, cultural services, customer services and the overall performance of the Council, registration and citizenship service, Coroner service, land charges, performance and management reporting, data quality, equalities.

b) The Council's Senior Management Structure is shown in Annex 19.

9.2 Statutory and Other Officers

The Council designates/appoints the following posts as shown:

<u>Post</u>	<u>Designation/Appointment</u>
Chief Executive	Head of Paid Service
Director of Resources	Chief Finance Officer
Chief Legal Officer	Monitoring Officer
	Proper Officer of the Council except where legislation or the Constitution names another officer
	Returning Officer for County Council Elections
Director Adult Care Services	Director of Adult Social Services
Director of Children's Services	Director of Children's Services
Director of Public Health	Director of Public Health
Deputy Director Environment and Infrastructure	Traffic Manager
Head of Scrutiny	Scrutiny Officer

9.3 Functions of the Head of Paid Service

To be responsible for, and report to the Council on, the manner in which the discharge of the Council's functions is co-ordinated; the number and grade of officers; and the overall management structure.

9.4 Functions of the Monitoring Officer

- a) To maintain the Constitution in an up-to-date form and ensure it is widely available.
- b) To ensure that decisions are lawful and fair and, after consultation with the Head of Paid Service and Chief Finance Officer, report to the Council (or Executive in the case of executive functions) if any proposal or decision would give rise to unlawfulness or maladministration.
- c) To support the arrangements for dealing with complaints that members have failed to comply with the Code of Conduct.
- d) To ensure that the Access to Information rules are complied with.
- e) To advise whether executive decisions are in accordance with the budget and policy framework; and generally give advice on the scope of powers to take decisions, maladministration, financial impropriety, probity and budget & policy framework issues to all Councillors.

9.5 Functions of the Chief Finance Officer

- a) To be responsible for the proper administration of the Council's financial affairs.
- b) To ensure that decisions are financially prudent and, after consultation with the Head of Paid Service and Monitoring Officer, report to the Council (or Executive in the case of executive functions) if any proposal or decision would give rise to unlawful expenditure.
- c) To advise Councillors on the scope of powers to take decisions, maladministration, financial impropriety, probity and budget & policy framework issues.

9.6 Conduct

Officers must comply with the Protocol for Relationships Between Members and Officers and the Code of Conduct for Officers set out in Annexes 16 and 17.

- 9.7** The recruitment, selection and dismissal of officers will comply with Officer Employment Procedures Rules set out in Annex 14.

Annex 3 – Responsibilities for Functions
Council Functions – Scheme of Delegation from the Council to Officers

Part 1 – delegations to the Chief Executive

Chief Executive

To appoint staff and to determine the terms and conditions on which they hold office (including procedures for their dismissal) as specified in Schedule 1 I para. 37 of the Regulations.

The decision on salary on appointment of any officer if the proposed salary is £100,000 p.a. or greater, subject to consultation with Group Leaders. [If any Group Leader or Group Leaders who individually or collectively represent 5 or more members of the Council dissent from the proposed additional payment then the salary package for that employee shall be referred to full Council for decision].

The decision to apply an additional payment to attract or retain a senior manager where appropriate, based on the market, subject to consultation with Group Leaders where the proposed additional payment is to an employee whose salary is already £100,000 p.a. or more, or where the proposed additional payment would result in the employee's salary rising to £100,000 p.a. or more. [If any Group Leader or Group Leaders who individually or collectively represent 5 or more members of the Council dissent from the proposed additional payment then the salary package for that employee shall be referred to full Council for decision].

The power, in consultation with Group Leaders, to consider appeals from any decision of the Monitoring Officer that a complaint does not warrant investigation.

Part 2 – delegations to the Director of Environment and Infrastructure

Director of Environment and Infrastructure

All functions of the Council relating to

- (i) Town & Country Planning and Development Control as specified in Schedule 1 A of the Regulations. EXCEPT FOR
 - approval of major departures from Development Plans arising from planning applications requiring the submission of an Environmental Statement.

- approval of county matters (minerals & waste) or County Council applications requiring the submission of an Environmental Statement.
 - approval of County Council applications (Regulation 3 of the Town and Country Planning General Regulations 1992) requiring the submission of an Environmental Statement.
- (ii) Registration of common land or town or village greens as specified in Schedule 1 B paras. 37, 38 and 72 of the Regulations.
- (iii) Powers in relation to common land and unclaimed registered common land and unclaimed town or village greens as specified in Schedule 1 I paras 51,52 and 53 of the Regulations.
- (i) Highways and rights of way matters as set out in Schedule 1 B paras. 41, 46A, 47, 47A, 48, 49, 50, 51, 52, 53, 54, 55; and in Schedule 1 I paras. 1 to 34 of the Regulations.
- (ii) Town & Country Planning & Development Control under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 (the ‘2017 Act’)
- (iii) Highways under Schedule 4 to the 2017 Act

HERTFORDSHIRE COUNTY COUNCIL

CABINET

MONDAY, 19 MARCH 2018 AT 2.00PM

Cabinet
Agenda Item No.

8

COUNTY COUNCIL

TUESDAY, 27 MARCH 2018 AT 10.00AM

Council
Agenda Item No.

10

CHANGES TO THE COUNTY COUNCIL'S CONSTITUTION: ANNEX 6

Report of the Chief Legal Officer

Author: Kathryn Pettitt, Chief Legal Officer (Tel: 01992 555527)

Executive Member: J D Williams, Leader of the Council

1. Purpose of report

- 1.1 To seek Member approval to changes to the Standing Orders for Council meetings (Annex 6 to the Constitution) as set out in this report.

2. Summary and Background

- 2.1 Amendments are proposed to Standing Order 8 of Annex 6 to the Constitution (Standing Orders for Council Meetings) relating to the time allowed for Questions to Executive Members so that one complete rotation of questions to the Leader of the Council and all members of the Executive can take place prior to the expiry of Executive Member question time. These amendments are being proposed following the meeting of Council in February 2018 where Executive Member question time finished prior to questions being asked to all members of the Executive.
- 2.2 Attached to this Report is an Appendix setting out revisions to Standing Order 8(1) to (8) of Annex 6 to the Constitution to cover the changes to Executive member question time mentioned in 2.1 above. The substantive revisions to the current version of Standing Orders for Council Meetings appear in bold italics.
- 2.3 Standing Order 1(2) of Annex 6 to the Constitution provides that the February meeting of Council should be on a weekday not during half-term, to be determined by the Council. The Programme of Meetings September 2018-July 2019 which is being presented to Council at its meeting on 27 March 2018 proposes that the meeting of Council in February 2019 should be held on 19 February which is during half term. Council, therefore, will

- need to vary Standing Order 1(2) to allow for this meeting to be held during half term.
- 2.4 The Constitution provides that changes to Standing Orders for Council can only be varied or revoked after consideration of a report from Cabinet.
- 3. Recommendations**
- 3.1 That Cabinet recommends to County Council that:
- (a) Standing Order 8 (Questions) for Council Meetings of Annex 6 to the Constitution be amended as set out in the Appendix to the Report and incorporated into the County Council's Constitution;
 - (b) Subject to Council agreeing the Programme of Meetings September 2018-July 2019, which is being presented to Council at its meeting on 27 March 2018, Standing Order 1(2) of Annex 6 to the Constitution be varied for 2019 by deleting the words 'not during half term'; and
 - (c) the Chief Legal Officer be authorised to make any consequential amendments as may be necessary to the Constitution to give effect to the decisions at (a) and (b) above.
- 3.2 Cabinet's recommendation/s to Council will be reported orally at the Council meeting and circulated to Members in the Order of Business sheet.

4. Financial Implications

- 4.1 There are no financial implications arising from this report.

Background Information

None

ANNEX 6 TO THE CONSTITUTION– COUNCIL STANDING ORDERS

STANDING ORDER 8 - Questions

Questions from Members to Leader and Executive Members

- (1) At each meeting of the Council there shall be an opportunity (referred to in this Standing Order as “Question Time”) for members of the Council to put oral questions to the Leader of the Council and Executive Members about the policies and priorities relevant to their portfolios.
- (2) Question Time shall take place at the end of consideration of the Executive Report under Standing Order 7.
- (3) Question Time shall be divided into two parts:
 - (a) Oral questions under Standing Order 8(1) from members who are members of political groups represented on the Council (“Group Question Time”); and
 - (b) Oral questions under Standing Order 8(1) from members who are not members of political groups represented on the Council (“Independent Members Question Time”).
- (4) Group Question Time shall precede Independent Members Question Time and shall involve oral questions being asked in rotation among the political groups, starting with the largest opposition group followed by other opposition groups and concluding with the administration group (**“a full rotation”**), such questions being asked to the Leader of the Council and the Executive Members in **turn** with **“full rotations”** being repeated until the end of Group Question Time **under Standing Order 8(7)(c)**. Questioners shall be nominated by Group Leaders.
- (5) Independent Members Question Time shall follow Group Question Time and shall be an opportunity for members who do not belong to a political group to ask one oral question each, the order of these questions to be decided by the Chairman.
- (6) Each oral question will receive an oral reply unless the person to whom the question is put undertakes to provide a written reply within 7 days. One supplementary question may be asked in relation to each oral question.
- (7) Time Limits
 - (a) Each member asking a question shall have a maximum of 1 minute to ask the question and 1 minute to ask any supplementary

question.

(b) A member responding to a question shall have a maximum of 2 minutes to respond to the question and 2 minutes to respond to any supplementary question.

(c) Group Question Time shall end ***on the first to occur of (i) or (ii) below:***

(i) when there are no further oral questions ***to be asked by*** members of political groups

(ii) at the expiration of 1 hour from the start of Group Question Time (***“the 1 hour period”***) ***or after the completion of one full rotation*** whichever is the ***later***

provided that ***in the case where the 1 hour period applies as mentioned in (ii) above*** if at the end of 1 hour a question is being asked or a response to a question is being given then the question can be asked and responded to or the response given (if the question has been asked before the ***end of the 1 hour period***) but no supplementary question shall be asked or responded to after the 1 hour ***period***.

(8) The minutes of the meeting will record the name of each member asking an oral question and any supplementary question and the name of the member who responded.

PROGRAMME OF MEETINGS FROM SEPTEMBER 2018 TO JULY 2019

Council, Cabinet, Scrutiny Committees, Regulatory and other Committees, Cabinet Panels (CP)

ROOM (subject to possible change)	TIME (unless stated otherwise)	MEETING	2018 SEPT	2018 OCT	2018 NOV	2018 DEC	2019 JAN	2019 FEB	2019 MAR	2019 APR	2019 MAY	2019 JUNE	2019 JULY
C Ch	10.00	COUNCIL			27			19 (Budget)	26		21 (AGM)		16
B	2.00	CABINET	24	22	26	17	21	18	18	15	13	10	8
B	10.00	AUDIT COMMITTEE	11			3			29				26
C Ch	10.00	DEVELOPMENT CONTROL COMMITTEE	27	25	28	20	24	27	27	25	23	27	24
	10.00	D C Site Visits (Monday)	24	22	26	17	21	25	25	23 (Tuesday)	20	24	22
A	2.30	EMPLOYMENT COMMITTEE		22				11		15		10	
Focalore Centre WGC	10.00	HEALTH AND WELLBEING BOARD		17		19			7			20	
C Ch	10.00	HEALTH SCRUTINY COMMITTEE		24		13 (Budget scrutiny)	17		6 & 20 (Quality Accounts scrutiny)		15		11
C Ch	10.00	HEALTH SCRUTINY IMPACT OF SCRUTINY SUB-COMMITTEE		4		7			13			19	
C Ch	10.00	OVERVIEW & SCRUTINY COMMITTEE	4		8	21	23 & 31 (IP scrutiny)			26		26	
C Ch	10.00	OVERVIEW AND SCRUTINY IMPACT OF SCRUTINY SUB- COMMITTEE		4		7			13			19	
B	10.00	PENSIONS COMMITTEE	5		29			28					12
		P C informal sessions		30					22				
B	10.00	PENSIONS BOARD (LGPS)	21			10			19				19
A	10.00	PENSION BOARD (HFRS)	28			18			28				25
A	2.00	JOINT STAFF ADVISORY COMMITTEE		31		19			21			13	
B	10.00	ADULT CARE & HEALTH CP	3	16		12		4		2		6	
B	10.00	CHILDREN'S SERVICES CP	7		6			13	14		8	25	
B	10.00	COMMUNITY SAFETY & WASTE MANAGEMENT CP	10		9			14	15		17	28	
B	10.00	EDUCATION, LIBRARIES & LOCALISM CP	13	18		11		7		4		5	
B	14.00	ENVIRONMENT, PLANNING & TRANSPORT CP	20		14			6	12		15		1
B	10.00	HIGHWAYS CP	14		15			12		10	16		1
B	10.00	PUBLIC HEALTH, PREVENTION & PERFORMANCE CP	6		5			8	12		9	21	
B	10.00	RESOURCES, PROPERTY & THE ECONOMY CP	20		16	14		15			10		5

School Terms

3 September 2018 – 21 December 2018

(Half Term Holiday: 29 October – 2 November 2018)

7 January 2019 – 5 April 2019

(Easter Holiday - 8 April – 23 April 2019)

23 April 2019 – 24 July 2019

(Half Term Holiday – 27 May – 1 June 2019)

No scheduled meetings in August

Bank Holidays

Christmas 2018

New Year 2019

Easter 2019

May Bank Holiday 2019

Spring Bank Holiday 2019

- 25 & 26 December 2018

- 1 January 2019

- 19 April – 22 April 2019

- 6 May 2019

- 27 May 2019

CCN conference – 18, 19 and 20 November 2018

LGA conference – 2 – 4 July 2019 (Dates TBC at this year's conference)

Conservative Party conference – 30 September – 3 October 2018

Liberal Democrat Party conference – 15 September – 18 September 2018

Labour Party conference – 23 September – 26 September 2018

Green Party – N/A for 2019